

Pursuant to due call and proper notice thereof, a special meeting of the Breckenridge City Council was held on June 27, 2024, at 7:30 a.m., City Hall Council Chambers, Breckenridge, Minnesota.

Members Present: Mayor Russell Wilson; Council Members Beth Meyer, Evie Fox, Reed Johnson, Jim Jawaski, Chris Vedder and Scott Wermerskirchen. City Attorney Jason Butts, City Administrator Lori Conway, Chief of Police Kris Karlgaard and acting Finance Officer Laurie Christensen.

Members Absent: None.

Mayor Wilson called the meeting to order at 7:30 a.m.

Council Member Wermerskirchen moved to approve the agenda. Seconded by Council Member Johnson and carried unanimously.

The special meeting was called at the request of the City Administrator to discuss the Audit of 2023. Conway distributed a Cash Schedule provided by Dean Birkeland of Carlson SV showing a difference of (\$38,554.81) and a list of Expenditures and Accounts Payables showing a total of \$28,009.55. Conway and Christensen explained that the payable was posted in 2024 and should have been posted in 2023. This is therefore leaving a cash difference of (\$10,545.26) that will need to be investigated by the Auditors or the council can make a motion to accept the difference and have the Auditors make an adjusting year end entry.

Wermerskirchen asked if this is affecting the cash balance and if this is missing funds. Christensen stated she feels it was mis posting to a fund account and pooled cash and that the funds are within the books. The balance was originally off much higher and Christensen and Conway found all the posting entries that were incorrect and made the adjustments, this is the amount unfound.

To pinpoint it exactly could cost more than the adjusting entry.

Council Member Meyer made a motion to accept the Resolution to allow the Auditor's to make the recommendation for the adjusting entry to save further expenditures, Councilmember Fox seconded the motion. Roll call vote. Motion carried 6-0.

City Administrator informed the council that an extension request to file the Audit was submitted to OSA and was accepted for an extension of 45 days and due to the situation of the change in positions with the Finance Officer the LGA funds will not be delayed.

Motion by Council Member Jawaski to adjourn the meeting at 7:46 a.m. Seconded by Council Member Vedder and carried unanimously.

ATTEST:

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RUSSELL WILSON, Mayor

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LORI A. CONWAY, City Administrator