

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, December 20, 2021, 2:00 PM, at City Hall – Council Chambers.

Members Present: Commissioners Martinson, Graves, Larson  
 Members Absent: Commissioner Summerville, Rakow  
 Others Present: Finance Officer Christensen, Director of Public Service Crocker

Agenda was approved as printed.

**Approval of Minutes**

Commissioner Martinson offered a motion to approve the minutes from the regular meeting of December 6, 2021. The motion was seconded by Commissioner Graves carried unanimously.

**City Officials**

There was nothing to report from City Officials.

**UTILITY MANAGEMENT**

**Bills and Claims**

Commissioner Graves offered a motion to approve the Bills and Claims. The motion was seconded by Commissioner Martinson and carried unanimously.

Farmers Union Oil Co.	Conduit, Fuel, Rep Parts - PU	\$ 360.64
Great Plains Natural Gas	Nat Gas - Water Plants	173.50
KBMW	Electric Advertising	214.50
League of MN Cities Insurance Trust	Deductible-Weatherstone Accident	500.00
Midcontinent Communications	Phone/Internet/LM-Water Plant/Shop	207.49
Missouri River Energy Ser	MRES Bill	132,605.78
MN Dept. of Commerce	Electric Assessments	807.83
Pitney Bowes	PM Rental	171.00
Red River Communications	Phone Lines - Util	95.30
RMB Environmental Lab, Inc.	Lagoon-Influent, Phos, Mercury, Wtr Testing	591.00
Scott's Electric, Inc.	Circuit A - Service Hookups (39)	55,850.00
Wex (Breck Tesoro)	Fuel	469.00
		192,046.04

601 Electric	\$190,740.43
602 Sewer	581.77
603 Water	723.84
TOTAL - \$192,046.04	

**Crew Updates**

**Electric:** Crew has been working on mapping, general maintenance, tree trimming, inventory, meter reading, etc.

**Water/Wastewater:** Crew has been doing general maintenance and repairs on system, taking samples, hauling sludge, meter reading, inventory, etc.

### **Quotes - Excavator**

The following 2 quotes were received regarding purchasing a Excavator:

Lillegards \$71,400.00

Swanston Equip \$89,909.43

Director Crocker stated that the quotes are for the same exact excavator (Lillegards has state bid) and recommended that the low quote be accepted. It was noted that cost will be split between Electric, Water and Wastewater Departments. Commissioner Martinson offered a motion to purchase an Excavator from Lillegards, Wahpeton, ND in the amount of \$71,400.00. The motion was seconded by Commissioner Graves and carried unanimously.

### **Co-Generation and Small Power Production Discussion/Resolution**

Director Crocker informed Commissioners that the City is mandated to have a Policy in place that addresses green energy (solar, wind, etc.). If a Qualifying Facility (customer) would want to generate this green energy the Utility would have to reimburse customer for any unused energy monthly. Director Crocker stated at this time he would like to have the Commission adopt the policy thru the Resolution. Commissioner Graves offered a motion to recommend to the City Council that a resolution adopting the Breckenridge Public Utilities Co-Generation and Small Power Production Plan be accepted. The motion was seconded by Commissioner Martinson and carried unanimously.

### **Miscellaneous Updates**

Members were informed that Commissioner Rakow has decided he will not ask to be reappointed to the Utility Commission in March 2022. Commissioner Martinson offered a motion authorizing staff to advertise for vacant Commissioner position. The motion was seconded by Commissioner Graves and carried unanimously.

### **Other/Commission Comments**

There were no other comments.

There being no further business Commissioner Martinson offered a motion to adjourn at 2:35 PM. The motion was seconded by Commissioner Graves and carried unanimously.