

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, May 15 at 2:00 PM, at City Hall – Council Chambers.

Present: Commissioners Martinson, Graves, Summerville, Larson, Karlgaard

Absent:

Others Present: Director of Public Services Crocker, Finance Officer Johnson, City Administrator Conway

**Approval of Agenda**

The agenda was approved as printed.

**Approval of Minutes**

Commissioner Martinson offered a motion to approve the minutes from the regular meeting of Monday, May 1st. The motion was seconded by Commissioner Summerville and carried unanimously.

**City Officials**

No updates from the City Officials.

**Utility Management**

**Bills and Claims**

Commissioner Graves offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Martinson and carried unanimously.

Bills and Claims 05-15-23 Utilities		
Ackerman Survey, LTD	Easements- Util	\$ 2,180.00
Albertson's Parts City Auto Parts	Oil Filter- Little Trencher- Elect	17.99
Anoka-Ramsey Community College	Kugler- RPZ/Backflow Prevent. Course- Water	950.00
Auto Value Wahpeton	Oil, Guide Bar- Util	101.97
Blazer Express, Inc.	Gas- Util	454.19
Core & Main	Meters- Water	81.62
Dakota Supply Group	Inventory- Electric	127.18
Disposal Services, Inc.	Sludge Disposal-Water	3,058.33
Farm City Supply	Gloves, Ladder, Couplings, Misc- Util	352.65
Farmers Union Oil Co.	Gas- Util	857.09
Gopher State One-Call	Locates	63.45
Great Plains Natural Gas	Nat Gas Util	178.71
Hawkins, Inc.	Chemicals- Water Plant	1,159.82
Jeff Kugler	RMB Lab Samples to DL Mileage Reimburs.	81.30
KBMW	Electric Advertising	210.00
Midcontinent Communications	Int- Water Plant	109.72
Missouri River Energy Ser	MRES Bill	126,124.84
NAPA Central	#18 Bucket Truck Adapter- Electric	48.99
Red River Communications	Phone Lines - Util	98.66
RMB Environmental Lab, Inc.	Lagoon Testing, Bacteria Testing- Sewer/Water	427.98
Stuart C. Irby Company	Rubber Goods Testing- Electric	88.20
Summerville Electric, Inc	Pump Repairs- Water	192.00
Todd's Welding Shop	DOT Inspections- 2011 Int. Repairs- Util	556.55
Valley FAB and Repair, Inc.	Angle Iron- Electric	27.32

Vertin's V-Mart	Trim- PU Shop	72.41
Waste Mgmt Of WI-MN	Garbage- PU	469.34
Water Conservation Services, Inc.	Water Leak Survey- Util	3,810.84

\$ 141,901.15
---------------

601 Electric  
\$128,568.51  
602 Sewer  
1,056.80  
603 Water  
12,275.84  
**TOTAL \$141,901.15**

**Crew Updates**

**Electric:** Director of Public Service Crocker informed the Commission the electrical department has started meter readings; Scott's Electric has started work on Circuit C for the Twito Substation. The wheel bearings are out on Brian's Truck so that is out of commission getting fixed along with the Little Digger Truck as its transmission went out.

**Water/Wastewater:** Crew has been sending in lagoon pond samples, releasing them at the old and new pond again after refilling the secondaries. The water/wastewater crew will be sending Jeff and Drew to get their CDL permits in the upcoming days as well as completing other work orders. The crew has also been working on a leak at Jefferson Park.

**MRES Annual Meeting- May 10-11, 2023**

Commissioners Larson and Summerville and Finance Officer Johnson all provided some new information to the Public Utilities Commission from attending the MRES Annual Meeting. This was discussion only.

**Red Rock Hydroelectric Project Tour**

Commissioner Larson shared with the Utilities Commission that the Red Rock Hydroelectric Project is providing tours to interested groups. Dates were provided to the commission and will be voted on for a date to go tour the project at the end of the summer. This was tabled until the next meeting.

**EV Chargers/AMI System**

Director of Public Services Crocker informed the commission that Public Utilities will need to address EV chargers in the future. Discussion was held around the capability to control the chargers, the rates to charge customers and how they should be set up during electrical installment. The commission would like a policy to be drafted. This matter was tabled until the next meeting.

**Rate Card- Fill Stations**

Director of Public Services Crocker and Finance Officer Johnson informed the Utilities Commission as fill stations were calling to have fill stations started the cost of water per 1000 gallons from previous years were questioned. The Commission wanted the history to why they were charged \$8.25 per 1000 gallons versus the Fill Stations rate of \$14.00 per 1000 gallons. Director of Public Services Crocker was going to report back to the Utilities Commission on what he could find and discuss the topic further.

**Other**

Director of Public Services Crocker shared with the Utilities Commission the MESERB Annual Update will be in June. Commissioner Graves offered a motion to approve the cost of spending no more than \$1000.00 to send Director of Public Services Crocker to MESERB Meeting in June. The motion was seconded by Commissioner Martinson and carried unanimously.

**Commission Comments**

None.

There being no further business Commissioner Summerville offered a motion to adjourn the meeting at 3:31PM. The motion was seconded by Commissioner Karlgaard and carried unanimously.

Russell Graves, Secretary/Treasurer  
Breckenridge Public Utilities Commission