

Pursuant to due and proper notice, a meeting of the Breckenridge Public Utilities Commission was held on Monday, January 26, 2026, at 2:00 p.m. at City Hall – Council Chambers.

Members Present: Commissioners Dennis Larson, Paul Kaufman, Tom Seliski, Nathan Summerville, and Hope Karlgaard.

Members Absent: None.

Others: Director of Public Services Neil Crocker, City Administrator Sydney Wiertzema, Finance Officer Liane Mauch, and Billing Clerk Lori Gefre.

Approval of Agenda. Motion by Commissioner Karlgaard to approve the agenda as is. Seconded by Commissioner Summerville and carried unanimously.

Approval of Minutes. Commissioner Seliski moved to approve the minutes from the January 12, 2026, meeting. Seconded by Commissioner Kaufman and carried unanimously.

AMI Presentation From Jim Enga – OmniPro. OmniPro is who the City currently has their load management system with. This new AMI software would be compatible with that same software. This system is a mess system with gateways. Jim recommends having 16-18 gateways which would run about 100 meters per gateway. Each gateway will need internet connections which is why you would typically want to place them on a City building that already has internet. It will update information every 30 minutes and you would have to ability to disconnect remotely. Those meters are different, more expensive though. He also suggests that the water side runs through its own separate software. He can recommend a company for that portion.

There is a 3-6 month lead time in order to have all of the meter boards to be made. He did offer to give the City one gateway with some meters to try out prior to ordering. Jim is going to get Neil a quote for the meters, gateways, software, etc.

AMI Quote From Metering & Technology Solutions. A quote was received from Metering & Technology Solutions who popped in to Neil's office one day. He had been at a conference with the water guys and heard we were looking at AMI for the future. His is a cellular based program which would come with monthly cellular bills with whomever the City decided to go with. They do not do the water meter portion and recommended that portion be done through a company that makes the meters and has their own software. Just an FYI for now.

Resignation Letter From Dennis Larson. Dennis Larson submitted a resignation letter becoming effective April 1st. Motion by Commissioner Summerville to accept Dennis's letter. Seconded by Commissioner Karlgaard and carried unanimously.

City Officials – Nothing to report.

Utility Management

Bills and Claims. Commissioner Karlgaard moved to approve the bills and claims. Seconded by Commissioner Kaufman and carried unanimously.

Border States Electric Supply	Clamps, straps, contactors, coil - Elec	486.73
Comstock Construction	Lead line replacement - 304 South 6th St	16,345.00
Cummins Sales and Service	Water plant inspection	554.14
Ehlert Excavating, Inc.	Loading free catch basins from hospital	1,000.00
Hawkins, Inc.	Aquahawk, chlorine, hydro acid	4,936.88
Jawaski Glass Repair, Inc	Window repairs to backhoe - Elec	599.45
MN Dept. of Natural Resource	Water plant user fees	902.73
MN Municipal Util. Assn.	Lineman Admin fees for 2026	315.00
MN Municipal Util. Assn.	Meter school fees - Apprentices	1,310.00
ND Sewage Pump & Lift Sta	Hwy 75 Pump #3 Lift repairs	4,435.00
Short Elliott Hendrickson, Inc.	Forcemain grant writing	2,300.00
Stuart C. Irby Company	Fuses, switchgear, conduit, testing	6,279.00
USA BlueBook	PH testers - Water plant	217.22
Valley FAB and Repair, Inc.	Metal for Lift station	8.96
Wesco Distributing, Inc.	Wedge clamps	84.86

\$39,774.97

601 Electric Fund	\$	9,075.04
602 Sewer Fund	\$	6,743.96
603 Water Fund	\$	22,955.97
604 Storm Sewer Fund	\$	1,000.00
TOTAL:	\$	39,774.97

Crew Updates.

- Electric:
 - Working on overhead line maintenance and will be helping Jeff with mapping out the water department valves, structures, manholes, etc.
- Water:
 - The Highway 75 lift was acting up again. Neil is waiting for another quote from Preferred Controls for a new control panel.

Other Comments.

- Infinity Center – Neil is waiting for more specific information so he can order 2 transformers for the Infinity Center. He is kind of nervous though as he doesn't want to get stuck with them if the project doesn't move forward for some reason. The transformer is owned by us so we typically pay for them. The only instance we didn't is when the addition was going on to the hospital – they were told that they had to pay for the transformer and then when the City would put it in, they would reimburse them. It was never ordered and the project ended up going bankrupt.

A policy really should be put in place for instances like this. Neil is going to check with some other cities to see what they do. The Infinity Center is under the impression that the City will be paying for it up front so it is too late for this project.

Commission Comments. Commissioner Summerville inquired about the Manager's letter and some of the purchase requests. Any approvals were put on hold due to missing Commissioners. Since this was not on the agenda, Neil will update the letter and it will be included on the next meeting agenda.

The meeting was adjourned at 3:58 p.m.

Hope Karlgaard, Secretary/Treasurer
Breckenridge Public Utilities Commission