

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, January 22, 2024 at 2:00pm, at City Hall – Council Chambers.

Present: Commissioners, Martinson, Larson, Karlgaard and Summerville

Absent: Commissioner Graves

Others Present: Director of Public Services Crocker, Finance Officer Johnson and Electrical Foreman Brian Wika

Approval of Agenda

The agenda was approved as printed.

Approval of Minutes

Commissioner Martinson offered a motion to approve the minutes from the regular meeting of Monday, December 8, 2024. The motion was seconded by Commissioner Summerville and carried unanimously.

City Officials

None.

Utility Management

Bills and Claims

Commissioner Martinson offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Summerville and carried unanimously.

12-31-23 for 01-22-24 Bills		
MRES	MRES Bill	156,952.54
Thein Well	Well#1 Replacement- Wtr	56,660.17

		213,612.71
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601 Electric \$ 156,952.54
 603 Water \$ 56,660.17
TOTAL: \$ 213,612.71

01-22-24 Util Bills		
Brooks Klinnert	HC, Washer, Can Lights- MRES Rebate- Klinnert	\$ 2,161.00
Conzemius Oil Co.	Bulk Oil- Electric	598.50
Dakota Mailing & Shipping,	Sorter Fees	1,620.00
Disposal Services, Inc.	Sludge Disposal	3,058.33
Farm City Supply	Batteries, Caulk- Electric	153.61
Gerald Bjerken	MRES- HVAC Rebate- Bjerken	25.00
Great Plains Natural Gas	Nat Gas- Util	191.02
Hawkins, Inc.	Cylinders, Chemicals- W Plant	3,450.09
Jeff Kugler	Mileage- RMB Samples- Water	84.38
MN Municipal Util. Assn.	2024 Membership Dues	7,323.00
MN PFA	PFA Interest Pymt- Lagoon & W Plant	23,437.68
MN Rural Water Assn.	2024 MRWA Conference- Jensen- Water	275.00
Quill Corporation	Mouse- Electric	23.23
Red River Communications	Phone Lines - Util	119.82

RMB	Well Monitoring, Samples- Water	177.66
Stuart C. Irby Company	Inventory- Electric	234.60
Vessco, Inc.	Pumpheads- W Plant	639.12
Wahp/Breck Chamber	2024 Chamber Dues- Util	300.00
Waste Management	Garbage	229.28

\$ 44,101.32

601 Electric	11,125.23
602 Sewer	5,791.66
603 Water	27,184.43
Total	44,101.32

Crew Updates

Electric: Director of Public Services Crocker informed the Commission the electrical department is working on tree trimming, GIS mapping, restringing copper wire and working on street light replacement work orders.

Water/Wastewater: The water/sewer just replaced an air compressor used in the water plant; they are also organizing items in the shop along with completing work orders as requested.

Russel Graves- Resignation / Replacement

Commissioner Russel Graves had notified Director of Public Services, Neil Crocker, he was up for reelection and he has decided not to continue as a Breckenridge Public Utilities Commissioner. The commission discussed the process of the resignation and will advertise immediately for a new Commissioner to replace Russel Graves. This was information only at this time.

Electric Department- Brian Wika

Utilities Commissioner Larson moved to close the meeting to discuss of performance and wage concerns of an employee as in accordance with Minnesota Statute 13D.05, subd. 3(c) to discuss the wage study provided by Breckenridge Public Utilities Electrical Foreman, Brian Wika. Seconded by Utilities Commissioner Summerville and carried unanimously.

After discussion of performance and wage concerns of an employee Commissioner Summerville moved to open the meeting. Seconded by Commissioner Larson and carried unanimously.

Other

None.

Financials

December 31, 2023, financial statements reviewed; no action necessary.

Commission Comments

None.

There being no further business, Commissioner Martinson offered a motion to adjourn the meeting at 2:500p.m. The motion was seconded by Commissioner Summerville and carried unanimously.

Russell Graves, Secretary/Treasurer
Breckenridge Public Utilities Commission