

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Tuesday, March 04 2024, at 2:06pm, at City Hall – Council Chambers.

Present: Commissioners, Martinson, Larson

Absent: Commissioners Karlgaard, Graves and Summerville

Others Present: Director of Public Services Crocker, Finance Officer Johnson and City Administrator Conway

Approval of Agenda

The agenda was approved as printed.

Approval of Minutes

No approval of minutes due to not enough for a quorum.

City Officials

None.

Utility Management.

Bills and Claims

Bills and Claims was not formally approved, but given the circumstance of bills needing to be paid there is an exception to do so without a quorum as long as it isn't a reoccurrence. Bills were signed by Director of Public Services Crocker and Commissioner Larson

03-04-24 Bills - Util		
Amaril Uniform Company	Safety Clothing- Electric	\$ 1,802.42
Breckenridge Public Utilities	Lift Station Electricity	1,474.50
Dakota Supply Group	Inventory- Electric	2,466.41
Graymont (WI) LLC	Chemicals- W Plant	6,784.89
Hawkins, Inc.	Cylinders- W Plant	30.00
James Finkral	CDL Permit Test- Finkral- Water	29.25
Jeff Kugler	CDL Permit Test- Kugler- Water	29.25
Lillegard, Inc.	Oil Filter & Bobcat Paint- Electric	27.38
Mikayla Jensen	CLD Permit Test- Jensen- Water	29.25
MN Dept. of Health	Wtr Service Connection Fee- Water	3,336.39
MN Pollution Control Agency	2024 Lagoon Permit	1,450.00
NDSCS	Voltage Regulator Workshop- NDSCS- Grav&Weathersto	998.00
Pitney Bowes	PM Rental	171.00
T & R Service	KVA Transformer Disposal- Electric	1,663.00

\$20,291.74

601 Electric	7,014.21
602 Sewer	2,981.50
603 Water	10,296.03
Total	20,291.74

Crew Updates

Electric: Director of Public Services Crocker informed the Commission the electrical department is sending Easton Gravelle and Jim Weatherstone to a Voltage Regulators Workshop at NDSCS for continuing education. He also gave

an update that the Digger Truck is still out of commission and he has not heard back when it will be scheduled for repair. This was information only.

Water/Wastewater: The water/sewer department will have Jeff Kugler and Mikayla Jensen attending the MN Rural Water Conference for continuing education. They are also doing lead line identification along with completing work orders as requested.

BPU New Commissioner

Three applicants were interviewed to replace Commissioner Russel Graves as a Breckenridge Public Utilities Commissioner. The recommendation to City Council to appoint Tom Seliski as Breckenridge Public Utilities Commissioner. This was information only.

2024 MRES Annual Meeting

Finance Officer Johnson reminded the Utility Commission about the annual MRES meeting coming May 7 and 8, 2024 in Sioux Falls, S.D. An agenda has not been provided yet, but Utility Commission members should keep the dates in mind as she will want to book rooms and register attendees in March. This was information only.

Load Management System

Director of Public Services Crocker shared with the Commission that as updates to Omni Pro's load management system by moving the transmitter and main drive to City Hall there has been some issues of not being able to control when needed. The cause is believed to be because the antenna is not up as high as it was in its old location. Director of Public Services Crocker is getting quotes to get it moved and will bring back to the commission as this was information only at this time.

Bobcat Ripper Quote

Director of Public Services Crocker informed the Utility Commission a ripper attachment of the Bobcat is needed to dig up asphalt, gravel and get under the frost during winter months. The quote he provided was
Lillegard, Ripper X – Change \$1,350.00

Due to the attachment being from Bobcat and it being unique to this piece of equipment multiple bids are not necessary. The quote is under the \$2,000.00 so does not need to go to City Council for approval. This was information only.

Other

None.

Financials

None at this meeting.

Commission Comments

None.

There being no further business, the meeting was adjourned at 2:36p.m.

Hope Karlgaard, Secretary/Treasurer
Breckenridge Public Utilities Commission