

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, December 4 at 2:03pm, at City Hall – Council Chambers.

Present: Commissioners Graves, Martinson, and Summerville

Absent: Commissioner Larson, Karlgaard

Others Present: Director of Public Services Crocker via Teleconference, and Finance Officer Johnson

Approval of Agenda

The agenda was approved as printed.

Approval of Minutes

Commissioner Graves offered a motion to approve the minutes from the regular meeting of Monday, November 20, 2023. The motion was seconded by Commissioner Martinson and carried unanimously.

City Officials

None

Utility Management

Bills and Claims

Commissioner Graves offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Martinson and carried unanimously.

12-04-23 Bills - Utilities		
Breckenridge Port Authority	Rent- PU	\$ 1,000.00
Breckenridge Public Utilities	Lift Station- Electricity	938.33
Dakota Chrysler Center	2014 Ram Repairs- Water	8,587.22
Dakota Supply Group	Inventory- Electric	2,003.29
Drew Cvancara	Mileage-RMB Samples- Cvancara	162.50
Gail Singelmann	MRES Rebate- Singlemen	212.00
MN Dept. of Health	Water Service Connection Fee	3,336.39
RMB Environmental Lab, Inc.	Pond and Effluent Samples- Sewer	715.48
Scott's Electric, Inc.	Circuit C Boring	135,109.25
Stuart C. Irby Company	Inventory- Electric	1,023.00
Toshiba America Bus Solutions	Newsletter Copies	99.73
Vessco, Inc.	Spring Rebuild Kit- Water Plant	713.65

\$ 153,900.84

601 Electric \$139,130.79
 602 Sewer 1,687.05
 603 Water 13,083.00
TOTAL: \$153,900.84

Crew Updates

Electric: Director of Public Services Crocker informed the Commission the electrical department is still working on Twito Substation Circuit C and has about 85% of the circuits switched over with power to Twito C and are also doing other work orders.

Water/Wastewater: The water/sewer has finished releasing from the old pond and sending in samples, working on service orders as well as finishing sump pump switchovers.

2024 Chemical Quotes

The commission approved the Chemical quotes with clarification as pointed out by Commissioner Martinson regarding Lime. Commissioner Martinson offered a motion to approve Graymont’s Lime quote. The motion was seconded by Commissioner Graves and carried unanimously. The following chemical quotes are as followed:

Chemical Quotes 2024

LIME: .1045 - 2022 0.1185 - 2023	Graymont, LLC 266.32/ton (2000) 0.13	
	Killoran Trucking, Buffalo, ND \$268.25/ton (2000) 0.13	
SODIUM ALUMINATE: (COAGULANT) 1.3652 - 2022 1.750 - 2023	Nalco Chemical Co., KS (8186)	
	Hawkins Water Treatment (607) 1.43	No bid
CHLORINE: 1.33 - 2022 1.94 - 2023	Hawkins Water Treatment, Fargo, ND 1.58	
	DPC Industries, Rosemount, MN	No bid
918X (PHOSPHATE) 1.70 - 2022 1.74 - 2023	Carus Corporation 2.62	
	Hawkins Water Treatment (liquid) 1.88	
FLOURIDE .90 - 2022 1.00 - 2023	Hawkins Water Treatment, Fargo, ND 1.09	No bid
POLYMER: (FLOCCULANT) 3.08 - 2022 3.08 - 2023	Hawkins Water Treatment (9847) 3.05	No bid
CO2: .1475 - 2022 .3600 - 2023	Ethanol Products 720/ton (35 tons) 0.36	
	Praxair	No bid

Electric Rate Increase Proposal

Finance Officer Johnson provided handouts to the Commission with various electrical rate increase options. She and Director of Public Services Crocker updated the group with our current rate schedule in comparison to other communities as it shows Breckenridge Public Utilities is at the lowest for almost all the various rate breakouts. As noted previously MRES will be doing a 2.5% increase January 1, 2024, with rate increases from 2025 to 2028 at projected 5% annually for a total of \$430,043.18. Discussion continued from the last meeting with a meter rate increase and further narrowed an increase on kWhs for both residential as well as Commercial/Government and Industrial. It was noted that to entice customers to continue to use load management (LM) as it plays a large factor in keeping power costs low during high use times. It was confirmed to keep LM at .055 during Sept 16 to May 15

and .051 from May 16 to Sept 15. The Industrial demand charges were not provided in time for this meeting, but the Commission felt increasing those rates will assist in covering the costs as well. Finance Officer Johnson will bring back a new breakout of potential increases to show revenue over expenditures and the Commission will vote to approve an increase after that is provided and discussed. This matter was tabled until that time.

Other

None

Commission Comments

None.

There being no further business, Commissioner Martinson offered a motion to adjourn the meeting at 3:21p.m. The motion was seconded by Commissioner Graves and carried unanimously.

Russell Graves, Secretary/Treasurer
Breckenridge Public Utilities Commission