

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Tuesday, September 6th, 2022, 2:00 PM, at City Hall – Council Chambers.

Present: Commissioners Larson, Graves, Martinson, Karlgaard, Summerville

Absent:

Others Present: Director of Public Services Crocker, Finance Officer Johnson, City Administrator Conway

Approval of Agenda

The Agenda was approved as printed.

Approval of Minutes

Commissioner Graves offered a motion to approve the minutes from the regular meeting of August 15, 2022. The motion was seconded by Commissioner Martinson and carried unanimously.

City Officials

No updates from the City Officials.

Utility Management

Bills and Claims

Commissioner Martinson offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Summerville and carried unanimously.

Bills and Claims- Util		
Akshay Patel	MRES-Rebate- Appliances	\$ 50.00
Auto Value Wahpeton	Filter- Polaris- Water	108.56
Beverly Christensen	MRES-Rebate- HVAC	325.00
Border States Electric Supply	Splices- Elect	230.27
Breckenridge Port Authority	Cold Storage Rental- Util	600.00
Breckenridge Public Utilities	Lift Station- Electricity	879.54
Burchill Construction	MRES- Rebate- HVAC 310/202	650.00
City of Breckenridge	Mountain Bike Trail- Donation- Elect	500.00
Diane Rettig	MRES- Rebate- Tune Up	30.00
Digital Guru	Printer Ink- F Officer	110.99
Disposal Services, Inc.	Sludge Disposal	3,058.33
Donna Dahlgren	MRES- Rebate- HVAC	30.00
Doris Johnson	MRES- Rebate- HVAC/Washer	325.00
Farm City Supply	Faucet, Keys, Masks, Butane, Misc	135.42
Graymont (WI) LLC	Lime- Water Plant	5,470.70
Hawkins, Inc.	Chemicals- Water Plant	4,237.96
Janet Strand	MRES- Rebate- Appliances.	25.00
Jeff Kugler	Leadership Training- Mileage/Meals	261.70
KBMW	Electric Advertising	238.00
Laurie Hansen	MRES- Rebate- Appliances	25.00
Locators & Supplies	Marking Paint- Sewer	420.62
Marie Foth	MRES- Rebate- Appliances	25.00
Merrick Industries	Gate Blade/ Seal Assembly- W Plant	759.92

Michael Dohman	MRES- Rebate- HVAC.	1,300.00
Missouri River Energy Ser	LEAD Course- Kugler	1,800.00
MN Dept. of Health	Water Service Connection Fee	3,358.26
MVM Contracting, Inc	Underground Boring- Elect	35,626.70
Neil Crocker	Mileage, Meals- MMUA Mtg, Safety Boots	589.18
Nelson Auto Center	EGR Valve Replacement- Bucket Truck	751.92
Schmitt's Plumbing & Heat	MRES Rebates Johnson/Christensen/Hoff/Dohman/ Burch	600.00
Scott's Electric, Inc.	Reel Trailer Rental- Elect	300.00
Stuart C. Irby Company	Rubber Gloves- Testing- Elect	462.95
Summerville Electric, Inc	Contractor Replacement- W Plant	524.72
Terry Hoff	MRES- Rebate-HVAC	325.00
Verizon Wireless	Cellphones- Util	117.60
Vessco, Inc.	Pump Head- Water Plant	577.94
Victoria Reiff	MRES- Rebate- HVAC	350.00
Wade Bischoff	Safety Boot Reimbursement	200.00
Waste Management	Garbage Service- PU Utility Shop	269.90
		\$ 65,651.18

601 Electric \$43,483.08

602 Sewer 1,266.38

603 Water 20,901.72

Total \$65,381.28

Crew Updates

Electric: Crew has finished work at New York Avenue and finished trenching for Minn-Kota Ag's expansion last week. They have also been reading meters, working on mapping, etc.

Water/Wastewater: Crew is finishing jetting sewers and just started flushing hydrants. Director of Public Utilities shared there is no bidder for the boring under the road for the Minn-Kota Ag expansion. Mike Bassingthwaite at Interstate Engineering is working on finding a contractor. Breckendale shared some concern about the project as it will affect their property with the underground boring. Director Crocker informed the General Manager she can contact Interstate Engineering to make a contract if needed. The Water crew has also been reading meters, sending in lagoon pond samples, etc.

Resignation- Matt Anderson

Commissioner Graves offered a motion to accept the resignation of Matt Anderson. The motion was seconded by Commissioner Karlgaard and carried unanimously. The commission forwarded the advertising for the position on to the personnel committee.

Parade Truck- Storage Issues/Sell/Etc.

Director Crocker informed the Commission there has been some issues with the Parade truck. Mechanical issues include repairs to the clutch and brakes as well as limited storage of the truck. There was discussion on the history of the truck and it's meaning to the Public Utilities Commission as well as the costs to fix it up and continue to use it. The matter was tabled until the next meeting.

Financial Statements

The July 31st, 2022, Financial Statements were reviewed. No formal action was taken.

Other

There was nothing to report.

Commission Comments

There were no Commission comments.

There being no further business Commissioner Karlgaard offered a motion to adjourn the meeting at 2:32 PM. The motion was seconded by Commissioner Graves and carried unanimously.