

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge City Council was held on May 2, 2022, at 5:00 p.m., City Hall Council Chambers, Breckenridge, Minnesota.

Members Present: Mayor Russell Wilson; Council Members Beth Meyer, Rick Busko, Reed Johnson, Jim Jawaski, Chris Vedder, and Scott Wermerskirchen. Finance Officer Laura Christensen and City Attorney Jason Butts.

Members Absent: None.

Mayor Wilson called the meeting to order at 5:00 p.m.

Council Member Busko moved to approve the amended agenda. Seconded by Council Member Jawaski and carried unanimously.

Open Discussion:

- Mayor Wilson administered the Oath of Officer to Part-time Police Officer, Ethan Mahrer. His family was present for the badge pinning.
- Tim Collins was present informing the Council of the upcoming Headwaters Music Festival. It will be held July 21-24<sup>th</sup> in both Breckenridge and Wahpeton locations.

Motion by Council Member Johnson to approve the Consent Agenda. Seconded by Council Member Meyer and carried unanimously. The Consent Agenda included the following:

- A. Motion to approve the minutes of the regular City Council meeting on April 18, 2022.
- B. Motion to approve the filing of the minutes from the Breckenridge Public Utilities meeting of April 18, 2022.

After reviewing the bids and speaking with the contractor, Council Member Vedder offered Resolution No. 13256-30/2022, **“A RESOLUTION ESTABLISHING CITY PROJECT NO. 320-22, WATER WELLS/NEW YORK AVENUE BORING AND ACCEPTING A BID FROM MVM CONTRACTING IN THE AMOUNT OF \$25,758,”** and moved for its adoption. Seconded by Council Member Wermerskirchen and carried unanimously.

Minn-Kota Ag Products is requesting that the City provide their new ag facility on the southern part of Breckenridge with water. Council Member Jawaski offered Resolution No. 13257-31/2022, **“A RESOLUTION ACCEPTING A BID FROM INTERSTATE ENGINEERING IN THE AMOUNT OF \$15,300 FOR ENGINEERING SERVICES FOR PROJECT NO. 318-22, INFRASTRUCTURE IMPROVEMENTS FOR MINN-KOTA AG PRODUCTS, INC.,”** and moved for its adoption. Seconded by Council Member Busko and carried unanimously.

This position will assist the City Attorney like in previous years and include assisting the Police Department now instead of the County. Council Member Johnson offered Resolution No. 13258-32/2022, **“A RESOLUTION APPROVING THE JOB DESCRIPTION AND CLASSIFICATION FOR A LEGAL SECRETARY/POLICE RECORDS TECH POSITION AND APPROVAL TO ADVERTISE,”** and moved for its adoption. Seconded by Council Member Vedder and carried unanimously.

Council Member Wermerskirchen moved to accept (with regrets) the resignation of Finance Officer Laura Christensen due to retirement effective December 31, 2022. Seconded by Council Member Meyer and carried unanimously. Laura has been employed with the City for 41 years.

Until a new City Administrator is hired, Council Member Jawaski offered Resolution No. 13259-33/2022, **“A RESOLUTION APPOINTING LAURA CHRISTENSEN AS INTERIM CITY ADMINISTRATOR,”** and moved for its adoption. Seconded by Council Member Busko and carried unanimously.

Council Member Wermerskirchen offered Resolution No. 13260-34/2022, **“A RESOLUTION ALLOWING THE BILLS AND CLAIMS AGAINST THE CITY OF BRECKENRIDGE, MINNESOTA,”** and moved for its adoption. Seconded by Council Member Vedder and carried unanimously.

Council Member Meyer offered Resolution No. 13261-35/2022, **“A RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISING OF BIDS FOR PROJECT NO. 311-19, SAFE ROUTES TO SCHOOL,”** and moved for its adoption. Seconded by Council Member Jawaski and carried unanimously. Laura Christensen will clarify that the City will still be receiving the funds previously allocated towards this project from MnDOT.

Mayor’s Comments:

- Mayor appointed Council Member Wermerskirchen to the Personnel Committee and Council Member Meyer to the Finance Committee.

Other Comments:

- Blue Goose Days will be held on June 4<sup>th</sup>. Parade starting at 10:00 a.m.
- Council Members Wermerskirchen and Vedder gave an update on the recent rec center facility tour they recently attended. They toured ones in the Fargo area, Valley City, and Jamestown. Each one had different amenities with different funding sources. The facilities really need to cater to each community on what they want and what they can afford.
- Attorney Butts wanted to recognize the passing of Jim Oliver. He was a champ for both communities.

Motion by Council Member Wermerskirchen to adjourn the meeting at 5:30 p.m. Seconded by Council Member Johnson and carried unanimously.

ATTEST:

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RUSSELL WILSON, Mayor

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LAURA CHRISTENSEN, Finance Officer