

Pursuant to due and proper notice there of a meeting of the Breckenridge Public Utilities Commission was held on Monday, November 17, 2025, at 2:00 p.m. at City Hall – Council Chambers.

Members Present: Commissioners Dennis Larson, Paul Kaufman, Nate Summerville, Tom Seliski, and Hope Karlgaard.

Members Absent: None.

Others: Director of Public Services Neil Crocker, City Administrator Sydney Wiertzema, Finance Officer Liane Mauch, Lori Gefre, Brian Wika, Jeff Kugler, and Chris Loehr.

Brad Lingen from MRES – AMI Presentation. Brad Lingen explained what AMI is on how it works. MRES is partnered with Eaton company who is the facilitator of the AMI software. This system is a network/grid type system. The City would own the equipment but all of the data would be stored at MRES so the City would not have to find a way to store all of the data. They can pull it whenever they need it by logging in. This would also allow the turning off/on of services by just clicking a button at the office.

The City would install all of the equipment. Not sure about the inside meters if the City would want/need to have them rerouted to the outside of the home. If so, that would more than likely be the cost of the City. This would be a multi-year project but the faster it can be completed, the better. It would be up to the City if they wanted to spread it out due to funding.

Approval of Agenda. The agenda was approved as it.

Approval of Minutes. Commissioner Seliski moved to approve the minutes from the October 20, 2025, meeting. Seconded by Commissioner Karlgaard and carried unanimously.

City Officials – There was nothing to report from City Officials.

#### Utility Management

*Bills and Claims.* Commissioner Karlgaard offered a motion to approve the following Bills and Claims. Seconded by Commissioner Summerville and carried unanimously.

Albertson's Parts City Auto Parts	Oil, ramps	111.55
Blazer Express, Inc.	Fuel	179.77
Core & Main	Valve made for lagoon	35,397.80
Creative Stitches	Hi-vis shirts	280.00
Digital Guru	Cables for load management computer	64.97
Ethanol Products, LLC	CO2 for Water plant	5,840.28
Farmers Union Oil Co.	Fuel, hose, towels, gloves, squeegee	1,865.04
Gopher State One-Call	One-calls	76.95
Great Plains Natural Gas	Natural gas - Water plant	149.35
Hawkins, Inc.	Aquahawk, hydro acid, chlorine	5,175.57
I3G Media	Electric advertising	252.00
Jeff Kugler	Mileage - drop off water samples	91.00
Missouri River Energy Ser	MRES Bill	124,051.05

Pitney Bowes	Postage machine rental Q4	171.00
Red River Communications	Phone and substation internet	407.41
RMB Environmental Lab, Inc.	Lagoon/water testing	441.86
Sanford Health Occup Medicine	DOT physical	115.00
Wahpeton Ace Hardware	Extension cord	34.99
Waste Mgmt Of WI-MN	Garbage services	535.75

**\$ 175,241.34**

601 Electric Fund	\$	126,681.82
602 Sewer Fund	\$	35,867.43
603 Water Fund	\$	12,692.09
TOTAL:	\$	<b>175,241.34</b>

#### *Crew Updates.*

- Electric:
  - They have a little bit of underground work left.
  - They are working on getting all of the Christmas decorations put up.
  - Doing some annual substation checks.
- Water:
  - Neil passed out a sheet showing the amount of unaccounted water last month. It went from 2,624,500 down to 63,400. This is only one data point, but hopefully this will be the trend now that the Main Street bridge leak is fixed.
  - The valve for the lagoon is here but a contractor may need to be hired to put it in as it weighs around 3000 lbs. Some additional piping is on order as well.
  - The lead service line replacement project has started. Due to the unavailability of concrete, they will have to suspend starting on any more homes until next spring.

#### October Monthly Financials. Informational only.

Other Comments. Neil is going to try and get 3 more AMI presentations set up during the next two months so asked everyone to try their best effort to be available for those meetings.

Commission Comments. Happy Thanksgiving to everyone.

Commissioner Karlgaard moved to adjourn at 3:55 p.m. Seconded by Commissioner Kaufman and carried unanimously.

Hope Karlgaard, Secretary/Treasurer  
Breckenridge Public Utilities Commission