

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, May 2, 2022, 2:00 PM, at City Hall – Council Chambers.

Members Present: Commissioners Larson, Graves, Martinson, Karlgaard, Summerville
 Others Present: Director of Public Service Crocker, Finance Officer Christensen, Electric Foreman Brian Wika, Daily News Reporter Colton Fasanen-Fryar

Approval of Minutes

Commissioner Martinson offered a motion to approve the minutes from the regular meeting of April 18, 2022. The motion was seconded by Commissioner Karlgaard and carried unanimously.

City Officials

There was nothing to report from City Officials at this time.

UTILITY MANAGEMENT

Bills and Claims

Commissioner Graves offered a motion to approve the Bills and Claims. The motion was seconded by Commissioner Summerville and carried unanimously:

Auto Value Wahpeton	Filters, Chain - Electric	\$ 56.46
B & B Transformer, Inc.	300 KVA Padmount Transformer	16,025.91
Breckenridge Port Authority	Cold Storage Rental - Utility	600.00
Breckenridge Public Utilities	Lift Station Electricity	1,361.95
Daily News	Boring Bid Ad - Electric	16.20
Dakota Supply Group	Pedestal Connectors - Electric	614.53
Disposal Services, Inc.	Sludge Disposal	3,058.33
Farm City Supply	Handles, Bolts, Batteries, Etc.	395.69
Farmers Union Oil Co.	Rebate - MRES - HVAC	1,000.00
Fergus Power Pump, Inc.	Services - Sludge Hauling - Wtr Plant	2,531.25
Hawkins, Inc.	Aqua Hawk - Water Plant Chemical	2,773.63
Jeff Kugler	Leadership Training-Mileage/Meals	238.30
Machine Design, Inc.	Sludge Grit Removal Bins - Water Plant	4,013.54
Missouri River Energy Ser	Lineworker Books for School	200.00
Pro-West & Associates, Inc.	Tablet Repairs - Electric	452.72
RMB Environmental Lab, Inc.	Lagoon Effluent, Influent, Phos. Testing	279.00
T & R Service	PCB Transformer Testing (29)	290.00
Titan Machinery	Backhoe Repairs - Electric	2,182.25
Todd's Welding Shop	Sludge Truck DOT Repairs	614.88
Toshiba America Bus Sol	Newsletter Copies	91.83
Verizon Wireless	Util Cell Phones	114.17
Wex Bank	Fuel - Utility	813.39
		\$ 37,724.03

601 Electric \$21,750.27
 602 Sewer 1,726.61
 603 Water 14,247.15

TOTAL - \$37,724.03

Crew Updates

Electric: Crew has been working on mapping, will be at a preconstruction meeting with Red River Communications, tree trimming, general maintenance, meter reading, etc.

Water/Wastewater: Crew has been doing general maintenance and repairs on system, taking samples, meter reading, etc. With the excessive rain lift stations could not keep up and crew had to work over the weekend. Director Crocker will be looking into the issues with the Lift Stations and bring back to the Commission.

2022 Boring/Pulling Innerduct Bids

The following bids were received for 2022 Boring:

MVM Contracting	\$25,758.00
Scott's Electric	30,372.50
Eagle River Utility	40,500.00
Arvig	47,400.00

Director Crocker recommended that MVM Contracting be hired. Commissioner Martinson offered a motion to recommend to the City Council to accept the bid from MVM Contracting. The motion was seconded by Commissioner Graves and carried unanimously.

Pledge Agreement and Letter of Support – Red River Basin Commission

Director Crocker informed members that the Red River Basin Commission is continuing to work on behalf of Breckenridge and 4 other communities regarding phosphorus and other contaminants that the MPCA is trying to monitor/control. In the past the Utility has authorized funding for this. Director Crocker requested that the Utility Commission approve a commitment in the form of Cash/In-Kind Contributions to the Red River Basin Commission in the amount of \$5,000.00. Commissioner Summerville offered a motion to send a Pledge Agreement Letter of Support to the Red River Basin Commission stating the Breckenridge Public Utilities will make contribution of \$5,000.00. The motion was seconded by Commissioner Karlgaard and carried unanimously.

March 31, 2022, Financial Statements

The Financial Statements for March 2022 were reviewed. There was no formal action taken at this time.

2021 Audit Review

Commission members reviewed the 2021 Audit presented by CarlsonSV , LLP.

Miscellaneous Updates

There were no miscellaneous updates.

Other

Brian Wika gave a presentation to Commissioners regarding Mapping.

Commission Comments

There were no Commission Comments at this time.

There being no further business, Commissioner Graves offered a motion to adjourn at 2:50 PM. The motion was seconded by Commissioner Karlgaard and carried unanimously.