

Pursuant to due and proper notice, a meeting of the Breckenridge Public Utilities Commission was held on Monday, February 2, 2026, at 2:09 p.m. at City Hall – Council Chambers.

Members Present: Commissioners Dennis Larson, Paul Kaufman, Tom Seliski, Nathan Summerville, and Hope Karlgaard.

Members Absent: None.

Others: Director of Public Services Neil Crocker, City Administrator Sydney Wiertzema, and Finance Officer Liane Mauch.

Approval of Agenda. Motion by Commissioner Karlgaard to approve the agenda as is. Seconded by Commissioner Summerville and carried unanimously.

Approval of Minutes. Commissioner Seliski moved to approve the minutes from the January 26, 2026, meeting. Seconded by Commissioner Kaufman and carried unanimously.

Lift Station Quotes. Two quotes were received for lift station control panels:

- Sweeney Controls \$32,800 with a 200-amp breaker and \$28,900 with a 100-amp breaker
- Preferred Controls Corp \$29,968 with a 100-amp breaker

There was discussion whether a 100-amp or 200-amp breaker was needed now or even in the future if things needed to be added. Neil thought either would be fine as the pumps will only force out so much. The quote from Sweeney actually has more stuff added in it so everything could be housed in one cabinet versus some of the electrical equipment staying in a separate box outside the building. Everything would be new as well then.

Motion by Commissioner Karlgaard to approve the 200-amp quote from Sweeney Controls in the amount of \$32,800 for one control panel for the Hwy 75 lift station. Seconded by Commissioner Summerville and carried unanimously. The consensus was to wait until next year to order another one for the Main Street lift station. That one is just as old but has not been giving them any problems.

Updated Management Letter With Capital Expenditures. Neil updated his management letter as nothing has been acted upon yet. With the assumption that the City will be moving forward with the AMI project, the following items were proposed for approval:

Electric Project - South Substation Circuit A, B and C Underground - \$152,500

Electric Project - 3 new reclosures for the Water Plant Substation \$100,000 (\$33,000 each) This is a must-do!

Replace little bucket truck \$210,000 (nothing is ordered yet)

Water/Wastewater Project – Continue with 7-9 water valve replacements \$18,000

Replace Hwy 75 lift station control panel \$33,000

Capital Expenditure – New jetter \$125,500

The underground circuit project has been downscaled but they will be boring under the railroad yard. They may only get the boring and pipes but in and possibly the wire pulled but then just coil it up. It all depends on how the AMI project unfolds. Neil is waiting to receive some more information from a few of the companies. The meter charges are somewhat the same but some of the software

and communication monthly charges are very different. He is trying to compare that portion to get a better understanding of ALL of the associated costs.

Motion by Commissioner Karlgaard to accept the revised Management Letter and approve the above workload and capital expenditures in the amount of \$639,000. This does not include any AMI. Seconded by Commissioner Seleski and carried unanimously.

City Officials – Nothing to report.

Utility Management

Bills and Claims. Commissioner Karlgaard moved to approve the bills and claims. Seconded by Commissioner Summerville and carried unanimously.

Border States Electric Supply	Batteries, wedge clamps - Elec	\$331.57
Breckenridge Port Authority	Cold storage rent	1,125.00
Breckenridge Public Utilities	Lift station utilities	1,365.71
Disposal Services, Inc.	Sludge disposal	3,058.33
Farm City Supply	Public Utilities supplies	345.40
Locators & Supplies	Shovels - Water	339.60
MN Public Facilities Authority	Interest on loans - Lagoon & Waterplant	19,563.11
Omni-Pro Software Inc	2026 LM Software Support	3,795.56
Stuart C. Irby Company	Padlocks/keys - Elec	79.40
Town & Country Heating Cool	Boiler and truck bay furnace repairs - Waterplant	2,689.12
Tyler Technologies-Incode	Credit card software	250.00
Verizon Wireless	Cell phones	139.74

33,182.54

601 Electric Fund	\$	5,433.01
602 Sewer Fund	\$	4,261.75
603 Water Fund	\$	23,487.78
TOTAL:	\$	33,182.54

Crew Updates.

- Electric:
 - Working on getting temporary power over to the Infinity Center.
 - Easton and Ace will be at meter training this week and were working on updating their GIS information last week.
- Water:
 - They are starting to work on getting the water/wastewater information in the GIS.
 - Month end numbers and DMR needs to be submitted as well as bacteria sampling done.

- The water plant has a plugged drain in the slaker room so are working on that getting cleared – may have to get a plumber.

Other Comments.

- Infinity Center Transformer – Neil got one quote back for a 1500 KVA transformer in the amount of \$66,000. He is working on getting another one. There was discussion on why such a large transformer is needed there? Commissioner Summerville is going to do some checking but that is what the engineers told Neil. Commissioner Seliski discussed how the industry standard is to charge for setting the transformer among other miscellaneous charges to try and recoupe some of the transformer costs. He is going to send some information to Neil. It is too late for this project but a policy should be looked at for future projects.

December Financials. Monthly financials were distributed with the agenda. Most of the 2025 bills are in but there a few more out there yet. Informational only.

Commission Comments. None.

Motion by Commissioner Seliski to adjourn the meeting 3:10 p.m. Seconded by Commissioner Summerville and carried unanimously.

Hope Karlgaard, Secretary/Treasurer
Breckenridge Public Utilities Commission