

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, September 19th, 2022, 2:00 PM, at City Hall – Council Chambers.

Present: Commissioners Larson, Graves, Martinson, Karlgaard, Summerville

Absent:

Others Present: Director of Public Services Crocker, Finance Officer Johnson,

**Approval of Agenda**

The Agenda was approved as printed.

**Approval of Minutes**

Commissioner Martinson offered a motion to approve the minutes from the regular meeting of September 6, 2022. The motion was seconded by Commissioner Karlgaard and carried unanimously.

**City Officials**

No updates from the City Officials.

**Utility Management**

**Bills and Claims**

Commissioner Karlgaard offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Graves and carried unanimously.

Bills and Claims Util 09-19-22		
Albertson's City Auto Parts	Toggle Switch, Rep Parts- Util	\$ 129.68
Blazer Express, Inc.	Fuel- Utility	1,671.55
Bold Print	Util Bill Perforated Paper	555.00
Buck's Paving	Street Repairs- City Wide- Util	18,150.00
Dakota Supply Group	ADJ Ring, Caulk-Water	303.91
EconoFoods-Breck	Distilled Water	2.38
EconoFoods-Wahpeton	UPS- Water Sample Testing	79.82
Farmers Union Oil Co.	Fuel, Batteries, Gloves- Util	1,182.02
Gopher State One-Call	Locates	137.70
Great Plains Natural Gas	Nat Gas- Water Plants	173.50
Hawkins, Inc.	Chemicals- Water Plant	3,289.00
Holcim - MWR, Inc.	Black Dirt- Electric	148.21
John Deere Financial	Filter- Jetter- Sewer	28.47
Lloyd's 75 Service	Tires- Gator, Pickup Rep- Util	700.00
Midcontinent Communication	Phone/Int.- W Plant, Util Shop	298.06
Missouri River Energy Ser	MRES Bill	145,705.17
MN Dept. of Commerce	Electric Assessments	634.48
ND Sewage Pump & Lift Sta	Lift #5, Lift #6 Repairs- Sewer	6,939.92
Pitney Bowes	PM Rental	171.00
Red River Communications	Phone Lines - Util	98.46
RESCO	Elbows- Electric	604.86
RMB Environmental Lab, Inc.	Water Bacteria Testing	92.57
Vance Johnson	Beet Ground Disturbance Fee	165.60

Waste Mgmt Of WI-MN	Garbage- Water Plant	197.25
		\$181,458.61

601 Electric     \$149,432.05  
602 Sewer         7,331.61  
603 Water         24,694.95

**Crew Updates**

**Electric:** Crew has started work at St. Francis to replace a switch basement and wires, they will be finishing work at New York Avenue after. They have also been reading meters, working on mapping, etc.

**Water/Wastewater:** Crew is finishing jetting sewers and flushing hydrants. They will be doing repairs and replacements with two hydrants in the city. The Water crew has also been reading meters, sending in lagoon pond samples, etc.

**Minn-Kota Ag Expansion Project Bids**

Director Crocker informed members that he has received the following 2 quotes for the Minn-Kota Ag Expansion Project

Ehlert Excavating         \$ 91,500.00  
Sellin Brothers Inc         \$145,000.00

Director Crocker recommended Ehlert Excavating for the project. Commissioner Martinson offered a motion to recommend to the City Council to accept the bid from Ehlert Excavating. The motion was seconded by Commissioner Karlgaard and carried unanimously

**Parade Truck Update**

Director Crocker informed the Commission he reached out to Rick Busko to get possible quotes to fix the Parade truck and continue to use it . The matter was tabled until Director Crocker gets more information to share with the Commission.

**Other**

Director Crocker informed the Commission the Load Management System from Omni Pro has started to get set up. The computer was connected to City Hall and hardware is on order. There was nothing else to report.

**Commission Comments**

There were no Commission comments.

There being no further business Commissioner Martinson offered a motion to adjourn the meeting at 2:29PM. The motion was seconded by Commissioner Summerville and carried unanimously.

Russel Graves, Secretary/Treasurer  
Breckenridge Public Utilities Commission