

Pursuant to due and proper notice there of a meeting of the Breckenridge Public Utilities Commission was held on Tuesday, September 2, 2025, at 2:04 p.m. at City Hall – Council Chambers.

Members Present: Commissioners Nathan Summerville (via phone), Tom Seliski, Hope Karlgaard, and Paul Kaufman.

Absent: Commissioner Dennis Larson

Others: Director of Public Services, Neil Crocker, City Administrator Sydney Wiertzema and Finance Officer Liane Mauch

Approval of Agenda. Motion by Commissioner Karlgaard to approve the agenda as is. Seconded by Commissioner Kaufman and carried unanimously.

Approval of Minutes. Commissioner Seliski moved to approve the minutes from the August 24, 2025, meeting. Seconded by Commissioner Karlgaard and carried unanimously.

Customer Service Policy. The Commission recently approved an updated Disconnect policy. It was brought to Neil's attention that the current Customer Service Policy references the old Disconnect policy so therefore that one needs to be updated as well. A few other minor changes were made as well relating to information that is needed on the new service application. Motion by Commissioner Karlgaard to approve the updated Customer Service Policy #082925. Seconded by Commissioner Seleski and carried unanimously.

Commissioner Daily Per Diems. At the last meeting a question was asked if the Commissioners are able to get some compensation when they take work off in order to go to a conference. Liane did some research and they are able to collect up to \$150 per day. One problem with that is if they make more than \$425 in any given month, the City will have to enroll them into PERA. Deductions will then be taken out of their check each month along with the City putting in a portion as well. If they do not stay for a minimum of five years, they are not vested with PERA and the City loses all of the contributions that were set in for them.

The Commission typically votes on sending someone to a conference as they pay the hotel and registration fee so they may have to give permission to pay someone the \$150/day per diem as well. The consensus was to put this topic back on the next agenda when Commissioner Larson is able to be here.

City Officials – There was nothing to report on from City Officials.

Utility Management

Bills and Claims. Commissioner Karlgaard offered a motion to approve the following Bills and Claims. Seconded by Commissioner Kaufman and carried unanimously.

Border States Electric Supply	Elbows, insulate connectors	432.12
Breckenridge Port Authority	September rent cold storage	1125.00
Breckenridge Public Utilities	Lift station electricity	1096.50
CarlsonSV	Partial auditing services payment	540.00
Core & Main	Washers/o-rings, etc	2328.91
Disposal Services, Inc.	Sept sludge disposal services	3058.33

Farm City Supply	Fastners, fuse, lube, wasp killer, batteries	149.67
James Finkral	Meals - MPCA certification	128.00
Krause Brothers Const., Inc	Grave water repairs - Water	374.29
Lillegard, Inc.	Skid steer repairs - Elec	15.62
MESERB	2025-26 MESERB membership	1345.00
Pitney Bowes	Postage machine rental Q3	171.00
Quill Corporation	Clipboards/highlighters, etc	55.53
Stuart C. Irby Company	Copper spool - Elec	358.00
Tom Seliski	Meals, parking MMUA conf -Seleski	51.14
Verizon Wireless	Cell phones	139.03
Wesco Distributing, Inc.	Tape, wire, triplex	1489.20

601 Electric	\$ 3,445.55		
602 Sewer	2,544.84		
603 Water	6,866.95	TOTAL -	\$12,857.34

Crew Updates.

- Electric: They will be working on getting the 5th emergency siren up by Kids Korner.
- Water: They are done jetting and are now working on flushing hydrants.
- Water: They are in the process of draining the water tower so it can be cleaned and inspected tomorrow.
- Water: Still working on the lead line process which has become very time consuming for Neil. He is going to talk to ISG to see if they can take over some of the work as they were paid to administer the project. The application has been submitted but are waiting for the work order to come through from the Department of Health before any replacing of the lines can be started.

Financials. Neil and Liane will start work on the 2026 budget soon and will hopefully bring it to the next meeting.

Other Comments. Nothing.

Commission Comments. Commissioner Summerville thanked the Commission for allowing them to attend the MMUA conference earlier this month. They always seem to come away with some new information.

Commissioner Seleski moved to adjourn at 2:22 p.m. Seconded by Commissioner Karlgaard and carried unanimously.

Hope Karlgaard, Secretary/Treasurer
Breckenridge Public Utilities Commission