

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, June 3<sup>rd</sup>, 2024, at 2:00 P.M. at City Hall – Council Chambers.

Present: Commissioners Summerville, Larson, and Karlgaard

Absent: Commissioners Martinson and Seliski

Others Present: Director of Public Services Crocker and City Administrator Conway

Approval of Agenda

The agenda was approved as printed.

Approval of Minutes

Commissioner Karlgaard offered a motion to approve the minutes from May 6<sup>th</sup>, 2024. The motion was seconded by commissioner Summerville and carried unanimously.

City Officials

City Administrator Conway introduced New Finance Officer Jordahl to Commissioners Larson and Karlgaard.

Utility Management

Bills and Claims

Commissioner Karlgaard offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Summerville and carried unanimously.

Auto Creation & Signs	Logo - Pickup - Elec	\$ 258.00
Border States Electric Supply	Street Light Foundation - Elec	3,556.19
Breckenridge Port Authority	May/2024 Cold Storage Rent - Utility	1,000.00
Breckenridge Public Utilities	Lift Station Electricity	1,593.28
Core & Main	PVC Pipe/Ring - Wtr	129.01
Dakota Supply Group	Cutouts - Elec	340.35
Disposal Services, Inc.	Sludge Disposal	3,058.33
Farm City Supply	Gloves, Fasteners, Etc - Util	559.82
Grainger	Chain Puller For Roller - Wtr	79.16
Hawkins, Inc.	Chlorine Cylinder/Chem - Water Plant	3,140.88
Krause Brothers Const., Inc	Gravel For Alleys & Potholes - Wtr	829.92
Locators & Supplies	Locators - Electric	417.90
MMUA	Linemen College Tuition - Easton	702.00
MN Dept. of Health	Wtr Service Connection Fee - Qtrly	3,336.39
ND Sewage Pump & Lift Sta	Transducer Part & Labor - Sewer	3,371.71
Nelson Auto Center	Repairs - Bucket Truck - Elec	5,918.92
Pitney Bowes	Postage Machine Rental	171.00
RMB Environmental Lab, Inc.	Lagoon Testing	762.86
Smith Motors, Inc.	Floor Mats - Elec Pickup	76.50
Stuart C. Irby Company	Rubber Goods Testing & Gloves	485.35
Summerville Electric, Inc	URD Service, Well #1 Fault	6,187.19
T & R Service	PCB Oil Testing - Elec	50.00

Toshiba America Bus Solutions	Newsletter Copies	99.66
Verizon Wireless	Cell Phones - Util	139.25
		\$ 36,263.67

601 Electric -  
\$19,096.3  
602 Sewer - \$5,864.49  
603 Water - \$11,302.88  
Total -  
\$36,263.67

Crew Updates

Electric: Director of Public Services Crocker informed the commission that the electric crew is continuing work on HWY 75 tear out. Load management is up and running, and they plan on testing receivers later next week.

Water: Director of Public Services Crocker informed the commission that Water Foreman Jeff’s crew is working on the pool and that the ponds opened up today for another release and bacteria samples go in tomorrow. Crocker also explained the leaks that happened at the pool and at Jefferson. James Finkral passed his CDL test and Mikayla Jensen passed her permit test.

Commissioner Larson questioned Director of Public Services Crocker on when jetting of lines is supposed to occur. Crocker advised that it is a yearly endeavor, but it has not yet occurred for calendar year 2024. Commissioner Larson had water backup in his basement and wanted to confirm if it was just him or if other citizens had called in. Crocker advised no other calls have occurred, Commissioner Larson said it is probably his home then.

Boring Quotes

Director of Public Utilities Crocker presented to the commission two quotes for redoing wiring on city lights due to underground wiring failures.

Scott’s Electric \$9.50 per foot

TelCom Const. \$8.50 per foot

Director Crocker informed members that there are 6 areas that have been identified at an estimated cost of \$50,000.00. Crocker recommended that the low quote be accepted. Commissioner Summerville offered a motion to recommend to the City Council to accept the low quote from TelCom. The motion was seconded by Commissioner Karlgaard and carried unanimously.

Street Light Boring

This matter was tabled. No formal action taken.

Northport Addition Electrical Quotes

Director of Public Utilities Crocker informed the commission that this project will require electrical design work. He presented two quotes (one from DGR Engineering and one from Ulteig Engineering).

DGR came in at roughly \$10,300 and Ulteig at roughly \$34,000. No formal action taken as this was purely for informational purposes only.

#### Other

Director of Public Services Crocker informed the commission of his upcoming MESERB meeting on June 13<sup>th</sup> and 14<sup>th</sup> and discussed travel plans and for the commission's blessing to expense the trip. Commissioners had no problem with Director Crocker attending.

#### Commission Comments

There were no Commission comments.

There being no further business, Commissioner Summerville offered a motion to adjourn the meeting at 2:45 pm. The motion was seconded by Commissioner Karlgaard and carried unanimously.