

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Tuesday, September 16, 2024, at 2:00 P.M. at City Hall – Council Chambers.

Present: Commissioners Larson, Martinson, Seliski (by phone), Summerville (by phone) and Karlgaard (by phone)

Absent:

Others Present: Director of Public Services Crocker and Finance Officer Isaac Jordahl

Approval of Agenda

Commissioner Larson made the motion and was seconded by Commissioner Martinson and carried unanimously.

Approval of Minutes

Commissioner Martinson offered a motion to approve the minutes from Sept. 3rd, 2024. The motion was seconded by Commissioner Karlgaard and carried unanimously.

Utility Management

Bills and Claims

Commissioner Martinson offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Seliski and carried unanimously.

Albertson's Parts City Auto Parts	Halogen/PWR Steering Fluid/Black Ice	\$ 29.49
Blazer Express, Inc.	Fuel - Wtr/Elec	259.45
Border States Electric Supply	Mule Tape - Elec	203.64
Comstock Construction	Misc Wtr Main Break Repairs - Water	10,600.00
Farmers Union Oil Co.	Farmers Union Stmnt	1,952.02
Gopher State One-Call	Locates	82.35
Great Plains Natural Gas	Nat Gas - Wtr Plant	149.35
KBMW	Electric Advertising	234.00
Lloyd's 75 Service	Power Steering Pump/Misc - Wtr Dept	1,025.02
Midcontinent Communications	Internet - Util Shop/Wtr Plant	224.29
Missouri River Energy Ser	MRES Bill	143,411.37
MN Dept. of Commerce	Electric Assessments - Q2 2024	620.14
MN Dept. of Labor & Industry	Compressor Registration - Wtr Plant	70.00
OK Tire Store - Wahpeton	New Tires - Crocker Pickup	620.06
Railroad Mgmt. Company, LLC	Pope St Watermain Crossing	379.14
Red River Communications	Phone Lines - Util	122.22
RMB Environmental Lab, Inc.	Lagoon Testing	130.63
Summerville Electric, Inc	Misc Supplies - Elec	234.53
Wallner Excavating	Repairs - Hydrant - Wtr	330.00
Waste Mgmt Of WI-MN	Garbage PU	536.11

		\$ 161,213.81
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601 Elec - \$145,798.92

602 Sewer -	\$818.88
603 Water -	\$14,596.01
Total -	\$161,213.81

Crew Updates

Electric:

Public Services Director Crocker presented to the commissioners that Oregon has been trenched and that next week wire will be pulled on New York Ave.

Water:

Public Services Director Crocker presented to the commissioners that there was an issue at the water plant. A valve for the slaker stopped working, the auto function went out and it needs to be worked manually. The valve costs \$5,000 to replace, Crocker asked for a motion to buy an extra one to have on reserve in the chance that the new one goes out. Commissioner Seliski made a motion to approve Crocker buying an extra valve for the water plant. The motion was seconded by Martinson and carried unanimously.

Sponsorship Opportunity Huskie/Cowboy Football Player

Finance Officer Jordahl presented to the commissioners an opportunity to sponsor a Huskie and Cowboy football player for \$78 that was sent to him by the Daily News. Discussion was had, the consensus was against sponsorship, it will not move forward.

Salvation Army Heatshare

Public Services Director Crocker presented to the commissioners the yearly opportunity to partner with the Salvation Army where the City puts an excerpt in the utility billing newsletter informing citizens they can donate to the Salvation Army if they want. In return, citizens can use the Salvation Army for help paying utilities. Discussion was had, the consensus was approval for moving forward with the partnership.

Financials

Financials reviewed with no formal action taken.

Other

Valve Replacement on NY Ave Project:

Public Services Director Crocker presented to the commissioners that the three valves in NY Ave failed when replacing the temporary pipe. It was a total of \$15,000 to replace all three valves, Crocker had to decide on the spot to replace the valves, this was an FYI for the commission, the consensus was positive from them.

Public Utility Situation:

Public Services Director Crocker presented to the commissioners that two water employees are on corrective action due to damaging a citizen's dryer on the job, Crocker informed the commissioners that Breckenridge Public Utilities would buy a new dryer for him/her.

Meter Tampering:

Public Services Director Crocker informed the commissioners a citizen had electric disconnected, but he decided to reconnect the meter and damaged it in the process. Crocker informed the commissioners he will be pressing charges against the individual.

Public Services Director Crocker presented to the commissioners that he wants to have new apprentices sign a contract to stay with BPU upon completion of the apprenticeship program since Breckenridge Public Utilities pays for the schooling. Discussion was had, Crocker will have Jason draft a contract to present to the Union to ensure it is in compliance.

Commission Comments

No Comments

There being no further business Commissioner Martinson presented a motion to adjourn at 2:47pm, the motion was seconded by Commissioner Karlgaard and carried unanimously.