

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, June 6, 2022, 2:00 PM, at City Hall – Council Chambers.

Present: Commissioner Larson, Graves, Martinson, Karlgaard

Absent: Commissioner Summerville

Others Present: Director of Public Services Crocker, City Administrator Conway, Finance Officer Christensen

Approval of Agenda

The Agenda was approved as printed.

Approval of Minutes

Commissioner Martinson offered a motion to approve the minutes from the regular meeting of May 16, 2022. The motion was seconded by Commissioner Graves and carried unanimously.

City Officials

Members were introduced to the new City Administrator Lori Conway. There was no formal action taken at this time.

Utility Management

Bills and Claims

Commissioner Graves offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Karlgaard and carried unanimously.

Auto Value Wahpeton	Belt - Electric	\$ 63.20
Blazer Express, Inc.	Fuel - Util	1,450.36
Border States Electric Supply	Electric Supplies	358.74
Breckenridge Port Authority	Cold Storage Rental - Util	600.00
Breckenridge Public Utilities	Lift Station Electricity	2,181.23
CarlsonSV	Services - 2021 Audit	6,633.33
Carus Corporation	Chemical - Water Plant	4,720.00
Dakota Supply Group	Fuses - Electric	344.03
Disposal Services, Inc.	Sludge Disposal	3,058.33
Farm City Supply	Rainsuit, Gloves, Misc. - Util	433.83
Gopher State One-Call	Locates	60.75
KBMW	Electric Advertising	204.00
KLM Engineering, Inc.	Water Tower Inspection/Maint	3,100.00
Lloyd's 75 Service	94 Elec Pickup Repairs	2,960.13
Nardini Fire Equipment Co.	Fire Extinguisher Maint-Wtr Plant/Util Shop	423.50
RESCO	Wire Cleaner - Electric	586.91
RMB Environmental Lab, Inc.	Lagoon Sample Testing	381.00
Stuart C. Irby Company	Rubber Goods Testing/Replacement	876.50
Summerville Electric, Inc	LM Controler Replacement	170.00
T & R Electric	Switchgear - URD Project 2022	28,316.45
Titan Machinery	Repairs - Case 660 - Electric	6,699.99
Todd's Welding Shop	DOT/Parts - 2012 Sludge Truck	150.47
Toshiba America Bus Sol	Newsletter Copies	50.99
USA BlueBook	Chemicals Expenses Reagent Set - WP	833.85

Valley FAB and Repair, Inc.	Sludge Truck Tank Mount, Misc	3,137.09
Verizon Wireless	Util Cell Phones	116.74
Waste Mgmt Of WI-MN	Garbage - Util Shop	248.33
Wesco Distributing, Inc.	Connectors - Electric	996.05
		\$ 69,155.80

601 Electric \$45,804.37

602 Sewer 4,929.48

603 Water 18,421.95

TOTAL - \$69,155.80

Crew Updates

Electric: Crew has been leveling transformers and getting prepped to install new underground to the Wells. They have also been reading meters, working on mapping, etc.

Water/Wastewater: Crew is beginning to jet sewers, flush hydrants and continuing to work at the pool. They have also been reading meters, sending in lagoon pond samples, etc.

Sanitary Sewer Discussion

Members reviewed the Sewer Bypass Action Plan along with the Startup Procedure for the Bypass Pump. Director Crocker stated that these are posted at all lift station in Breckenridge. There was no formal action taken at this time.

Sump Pump Policy Changes Discussion

Director Crocker reviewed with Commissioners the current policy regarding sump pumps discharging into the sanitary sewer and the amount of water that goes into the sanitary sewer system because of these sump pumps. Discussion regarding charges to be assessed homeowners if sump pump is going into the sanitary sewer, policing this issue, dates that no sumps pumps should be allowed in, etc. After considerable discussion Commissioners tabled this matter to do more research.

Water Tower Inspection Report Review/Discussion

Director Crocker reviewed with Commissioners the Water Tower Report prepared by KLM Engineering. The consensus was that the tower is in good shape. It was noted that KLM will be back in three years to perform another inspection. There was no formal action taken.

MMUA Summer Conference

The MMUA Summer Conference will be held August 22-24, 2022, at Madden's Resort. Finance Officer Christensen will be getting Agenda to members who are thinking about attending.

April 30, 2022, Financial Statements

The April 30, 2022, financial statements were reviewed. There was no formal action taken.

Miscellaneous Updates

Three bids were received for the purchase of the old sludge truck. The high bid was for \$3000.00 from Nick Jirak. The two others were for \$1800.00 and \$1500.00. Commissioner Martinson offered a motion to accept the high bid from Nick Jirak. The motion was seconded by Commissioner Karlgaard and carried unanimously.

There being no further business Commissioner Graves offered a motion to adjourn the meeting at 2:35 PM. The motion was seconded by Commissioner Karlgaard and carried unanimously.