

Pursuant to due and proper notice there of a meeting of the Breckenridge Public Utilities Commission was held on Monday, May 19, 2025, at 2:00 PM at City Hall – Council Chambers.

Members Present: President Dennis Larson, Commissioners Nathan Summerville, Hope Karlgaard, and Paul Kaufman

Absent: Commissioner Seliski

Others: Director of Public Services Neil Crocker and Finance Officer Liane Mauch

#### Approval of Agenda

Motion by Commissioner Karlgaard to approve the agenda. Seconded by Commissioner Kaufman and carried unanimously.

#### Approval of Minutes

Commissioner Kaufman offered a motion to approve the minutes from the May 5, 2025, meeting. Seconded by Commissioner Karlgaard and carried unanimously.

#### City Officials

There was nothing to report on from City Officials.

#### Utility Management

*Bills and Claims.* Commissioner Karlgaard offered a motion to approve the following Bills and Claims. Seconded by Commissioner Summerville and carried unanimously.

Blazer Express, Inc.	Fuel - Utilities	\$ 390.50
Border States Electric Supply	Ustraps/Fuses/Misc - Electric	4,111.03
Border States Electric Supply	Pedestals/Wire/Misc - Electric	3,581.81
Chip Swenson	Rebate MRES - Dehumidifier	25.00
City of Breckenridge	Rebate MRES Library - lighting	12.00
EconoFoods-Wahpeton	Utensils/water - Utilities	43.12
Farmers Union Oil Co.	Fuel/batteries,etc - Utilities	1,603.07
Gopher State One-Call	Locates	95.85
Great Plains Natural Gas	Natural Gas - Water Plant	149.35
Hawkins, Inc.	Chemicals - Water plant	2,797.00
I & S Group, Inc	Lead Service Line expense	1,500.00
I3G Media	Electric advertising	234.00
Jeff Kugler	Mileage - samples to DL	65.80
Midcontinent Communications	Internet - PU shop/Water plant	226.63
Missouri River Energy Ser	MRES Bill	120,307.94
OK Tire Store - Wahpeton	Tire repairs - Trencher	28.92
Omni-Pro Software Inc	2025 LM SCADA fee	2,981.44
Pye-Barker	Fire ext maint - Wtr Plant/Util Shop	1,960.00
Red River Communications	Phone Lines - Util	82.10
RMB Environmental Lab, Inc.	Lagoon/Well testing	275.89
Sanford Health Occup Medicine	Drug/ALC Testing - Ivan	67.00

St. Mary's School	Rebate MRES - HVAC/lights	4,971.00
Stuart C. Irby Company	Rubber good testing - Electric	255.25
USA BlueBook	Testing - Water plant	225.78
Waste Mgmt Of WI-MN	Garbage -PU/Water plant	531.88
Wesco Distributing, Inc.	Wedge clamps/Wire - Electric	4,985.17
		\$ 151,507.53

601 Electric \$ 144,003.53

602 Sewer 374.88

603 Water 7,129.12

TOTAL - \$151,507.53

#### *Crew Updates:*

##### Electric:

- Director Crocker informed members that the crew has started their underground wiring project. Scott's Electric will be gone on another project for the next two weeks though but they will have plenty of prep work to do while they are gone.
- With the high winds last week there was a tree that caused a small outage.

##### Water

- They opened up the ponds this weekend to release again. The ponds are now shut off until the fall.
- Crews have been jetting sewers.

Electric Department Staffing. The electric department had two interns here for a few weeks but are now working elsewhere where they will work 1000 hours. Once they have their 1000 hours in at the end of the summer, they will be laid off again. Neil would like to potentially hire one of them as an apprentice at \$25/hr until Jim Weatherstone retires (Neil thinks it will be next April). They will not have their journeyman status, but they will be getting some experience here.

Easton will not get his journeyman until about six months after Jim retires but at least they will have a path leading to having two journeyman again. The apprentices are not allowed to work on live wires so some of the outages may be a little longer than they are now. If we are lucky enough to have an interested journeyman come to Breckenridge, we certainly wouldn't turn them away. Just an FYI – Ivan Crocker in the water department also has his Apprentice Lineman license.

#### Other.

- Three applicants were received for the Water/Wastewater position. One has their class C & D license in Texas and Minnesota. Interviews are being set up now.
- The jetter had a mishap last week. Neil got it fixed for now. They got a demo from a new one last week which was very impressive. The jetter gets used quite a bit. He is going to put in to purchase a new jetter next year which is about \$100,000. The old one is around 25 years old. Dennis inquired about each department putting away \$10,000 per year for these types of things. Neil will look into that as well as what each funds balance is.

- Neil informed the Commission that he is officially giving his one-year notice. He will be retiring May 19, 2026.

Commission Comments – None.

There being no further business Commissioner Summerville moved to adjourn at 2:47 p.m.  
Seconded by Commissioner Karlgaard and carried unanimously.

Hope Karlgaard, Secretary/Treasurer  
Breckenridge Public Utilities Commission