

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, July 10th at 2:00pm, at City Hall – Council Chambers.

Present: Commissioners Martinson, Summerville, and Larson

Absent: Commissioner Karlgaard, Graves

Others Present: Director of Public Services Crocker, Finance Officer Johnson and City Administrator Conway

Approval of Agenda

The agenda was approved as printed.

Approval of Minutes

Commissioner Martinson offered a motion to approve the minutes from the regular meeting of Monday, July 10th. The motion was seconded by Commissioner Summerville and carried unanimously.

City Officials

No updates from the City Officials.

Utility Management

Bills and Claims

Commissioner Summerville offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Martinson and carried unanimously.

Bills and Claims Utilities 07/10/2023		
Border States Electric Supply	Inventory- Electric	\$ 438.34
Breckenridge Port Authority	Cold Storage Rent- PU	1,000.00
Breckenridge Public Utilities	Lift Station- Electricity	1,070.10
Hawkins, Inc.	Chemicals- W Plant	2,942.30
Heitkamp Construction Co.	Gravel - PU	1,289.93
Jeff Kugler	Mileage- RMB Samples- Water	171.26
KBMW	Electric Advertising	227.50
Lloyd's 75 Service	2010 Ford Servicing- PU	56.03
Locators & Supplies	Locator- Electric	6,646.10
Midcontinent Communications	LM/Int- Util	113.97
NAPA Central	Wire Feed Welder- PU	754.99
Neil Crocker	Mileage- MESERB Meeting- Crocker	297.50
OK Tire Store - Wahpeton	Trencher, Sludge Truck Repairs- PU	430.96
Quill Corporation	Bus Cards- PU	20.99
RMB Environmental Lab, Inc.	Samples- Lagoon- Sewer	876.65
Stuart C. Irby Company	Rubber Goods Testing- Electric	1,847.28
Toshiba America Bus Solutions	Newsletter Copies	104.19
USA BlueBook	Chemicals Supply- Water Plant	329.29
Valley FAB and Repair, Inc.	Gas- Water	70.00
Vessco, Inc.	Pumphead, Forceflow Part- W Plant	2,301.99
		\$ 20,989.37

601 Electric	\$11,018.63
602 Sewer	\$ 2,537.63
603 Water	\$ 7,433.11
TOTAL:	\$20,989.37

Crew Updates

Electric: Director of Public Services Crocker informed the Commission the electrical department is working by the Select Inn with Scott's Electric for the underground work. They are preparing for Safe Routes to School project by the elementary school. The electrical department has also been busy doing locates along with other work orders.

Water/Wastewater: The water/sewer crew has been sending in lagoon pond samples along with fluoride samples, one sample did fail the total suspend solids so Director of Public Services will work to stay compliant with the MPCA. They did complete jetting, they will go back to working on lead line identifications. Water/Wastewater Supervisor Kugler and Cvancara will be going to water school to stay current on certifications.

MMUA Conference.

Director of Public Services Crocker informed the committee five members will be attending the annual MMUA conference. Neil Crocker, Ariel Johnson, Nate Summerville, Hope Karlgaard and Russ Graves are those attending. Commissioner Larson offered a motion to approve sending the five members. The motion was seconded by Commissioner Martinson and carried unanimously.

Other

Director of Public Services Crocker shared with the Utility Commission he had been contacted by Buck's Paving about purchasing a property outside of town and what the possibility of utilities to be ran out to the building would entail. This was discussion only, no formal action carried.

Commission Comments

None.

There being no further business Commissioner Summerville offered a motion to adjourn the meeting at 2:44 p.m. The motion was seconded by Commissioner Martinson and carried unanimously.

Russell Graves, Secretary/Treasurer
Breckenridge Public Utilities Commission