

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge City Council was held on February 2, 2022, at 5:00 p.m., City Hall Council Chambers, Breckenridge, Minnesota.

Members Present: Vice-Mayor Scott Wermerskirchen; Council Members Beth Meyer, Rick Busko, Reed Johnson, James Jawaski, Chris Vedder, and City Administrator Renae Smith and City Attorney Jason Butts.

Members Absent: Mayor Russell Wilson

Vice-Mayor Wermerskirchen called the meeting to order at 5:00 p.m.

Council Member Jawaski moved to approve the agenda with the addition of 6D – Resolution approving the creation of a Legal Secretary/Police Records Tech position and ordering a classification study. Seconded by Council Member Busko and carried unanimously.

Open Discussion: None.

Motion by Council Member Jawaski to approve the Consent Agenda. Seconded by Council Member Vedder and carried unanimously. The Consent Agenda included the following:

- A. Motion to approve the minutes of the regular City Council meeting on February 7, 2022.
- B. Motion approving to file the minutes from the Breckenridge Public Utilities Commission of February 7, 2022.
- C. Motion approving a quote from Digital Guru in the amount of \$494.99 for TV in the lobby of City Hall.

Council Member Vedder offered Resolution No. 13241-15/2022, **“A RESOLUTION ALLOWING THE BILLS AND CLAIMS AGAINST THE CITY OF BRECKENRIDGE, MINNESOTA,”** and moved for its adoption. Seconded by Council Member Jawaski and carried unanimously.

The Wahpeton/Breckenridge Chamber of Commerce would like the City of Breckenridge and the Breckenridge Active Living Committee to be the main sponsors for the annual event and to carry the liability insurance, and then they will assist the City and the ALC with planning the activities. City Administrator Smith consulted with the League of MN Cities’ Risk Management Attorney on insuring the event, and there are actually advantages to making this a city event. Council Member Busko offered Resolution No. 13242-16/2022, **“A RESOLUTION ESTABLISHING “HEADWATERS DAY” AS AN OFFICIAL ACTIVITY OF THE CITY OF BRECKENRIDGE.”** and moved for its adoption. Seconded by Council Member Johnson and carried unanimously.

The legislature of the State of Minnesota has been redistricted, and Minnesota Statute section 204B.14, subd. 3 (d) requires that precinct boundaries be reestablished within 60 days after the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first. Council Member Jawaski offered Resolution No. 13243-17/2022, **“A RESOLUTION REESTABLISHING PRECINCTS AND POLLING PLACES,”** and moved for its adoption. Seconded by Council Member Johnson and carried unanimously.

Due to the various reasons outlined in the Business Case for creating a new Legal Secretary/Police Records Tech position, the City would like to proceed with ordering a classification study for the proposed new position. Council Member Johnson offered Resolution No. 13244-18/2022, **“A RESOLUTION APPROVING THE CREATION OF A LEGAL SECRETARY/ POLICE RECORDS TECH POSITION AND ORDERING A CLASSIFICATION STUDY,”** and moved for its adoption. The motion failed due to the lack of a second.

Vice-Mayor’s Comments: None.

Other Comments: None.

Motion by Council Member Vedder to adjourn the meeting at 5:58 p.m. Seconded by Council Member Meyer and carried unanimously.

ATTEST:

SCOTT WERMERSKIRCHEN, Vice-Mayor

RENAE SMITH, City Administrator