

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday September 11th at 2:00pm, at City Hall – Council Chambers.

Present: Commissioners Martinson, Summerville, Larson and Karlgaard

Absent: Commissioner Graves

Others Present: Director of Public Services Crocker, Finance Officer Johnson, and City Administrator Conway

Approval of Agenda

The agenda was approved as printed.

Approval of Minutes

Commissioner Martinson offered a motion to approve the minutes from the regular meeting of Monday, September 18, 2023. The motion was seconded by Commissioner Summerville and carried unanimously.

City Officials

None

Utility Management

Bills and Claims

Commissioner Martinson offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Karlgaard and carried unanimously.

9/18/2023 Util Bills		
Albertson's Auto Parts	Plugs- W Plant	\$ 2.96
Chris Loehr	Headwater's Parade Candy	42.42
Core & Main	Materials- Water	410.91
Dakota Supply Group	Meter Reader Repair- Water	109.81
Disposal Services, Inc.	Sludge Disposal	3,058.33
EconoFoods-Breck	Cards, Toilet Paper, Coffee	37.34
Farmers Union Oil Co.	Fuel, Repair Parts, Misc- Util	1,068.54
Gopher State One-Call	Locates	135.00
Graymont (WI) LLC	Chemicals- W Plant	6,179.53
Great Plains Natural Gas	Nat Gas- Util	178.71
Holcim - MWR, Inc.	Black Dirt- Electric	119.07
KBMW	Electric Advertising	227.50
Locators & Supplies	Marking Paint- Water	202.20
Midcontinent Communications	Internet- W Plant	109.74
Missouri River Energy Ser	MRES Bill	161,731.76
MN Dept. of Commerce	Electrical Assessments	619.36
Pitney Bowes	PM Rental	171.00
Railroad Mgmt. Company, LLC	Pope St. Watermain	344.67
Red River Communications	Phone Lines - Util	98.71
RMB Environmental Lab, Inc.	Testing- Sewer & Water	421.45
Scott's Electric, Inc.	Boring- Circuit C- Electric	2,295.00
Stuart C. Irby Company	Rubber Goods Testing	920.05
Waste Mgmt Of WI-MN	Garbage- Util	495.19

\$ 178,979.25

601 Electric	\$ 166,666.60
602 Sewer	475.08
603 Water	11,837.57

TOTAL : **\$178,979.25**

Crew Updates

Electric: Director of Public Services Crocker informed the Commission the electrical department is still working on Twito Substation Circuit C as Scott's Electric continues to bore. They are also doing locates and other work orders.

Water/Wastewater: The water/sewer is reading meters, working on service orders as well as the lead and copper line identification project.

M&M Contractors LLC

As discussed in the last a meeting an invitation to attend this meeting was given to M & M Contractors LLC on a bill they sent to the city. Director of Public Services Crocker had not heard anything from the contractor and he did not show for this meeting. Through discussion, the Commission agreed to pay a portion of the bill. Commissioner Summerville offered a motion to pay \$5,445.00 that would cover the excavation of the street to main, transit break, strut cutting, removal labor granular backfill and compaction

MMUA Conference Sharing

Director of Public Services Crocker, Utility Commissioner Larson, Utility Commissioner Summerville and Finance Officer all attended the annual MMUA meeting at the end of August in Duluth, MN. Those who attended each provided a brief update on what they learned while they attended the various sessions. This was information only.

MMUA Safety Management Program

Finance Officer Johnson provided a letter from the MMUA that they will be changing their fiscal years that currently run October 1 to September 30 to January 1 to December 31. With that their will be a 15 month fiscal period to get to this point for the program that is paid quarterly by Breckenridge Public Utilities. This was information only.

Financials

Financials were reviewed. Information only.

Commission Comments

None.

There being no further business, Commissioner Karlgaard offered a motion to adjourn the meeting at 2:44p.m. The motion was seconded by Commissioner Summerville and carried unanimously.

Russell Graves, Secretary/Treasurer
Breckenridge Public Utilities Commission