



BRECKENRIDGE PUBLIC UTILITIES

# Utility Billing Application



First Name \_\_\_\_\_ Last Name \_\_\_\_\_ MI \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Date to Begin New Service \_\_\_\_\_ Rent \_\_\_\_\_ Purchased \_\_\_\_\_ Contract for Deed \_\_\_\_\_

Service Address \_\_\_\_\_ Breckenridge, MN 56520

Mailing Address (If different from Service Address) \_\_\_\_\_

Bill Delivery Options: Mail \_\_\_\_\_ Email \_\_\_\_\_ Email Address \_\_\_\_\_ Both \_\_\_\_\_

Phone No. \_\_\_\_\_ Other Phone No. \_\_\_\_\_

TEXT Notifications (circle one): YES or NO Present Employer \_\_\_\_\_

Name of previous Utility Co. from which service was received \_\_\_\_\_

### DATA PRIVACY ADVISORY

In accordance with the Minnesota Government Data Practices Act, Breckenridge Public Utilities (BPU) is required to inform you that the personal information we collect about you is private and not available to the public. We ask this information for the following reasons:

- To distinguish you from all other applicants for service and to identify you in our account files;
- To enable us to verify that you are the individual making application and to determine your credit status for receipt of services;
- To enable us to contact you if additional information is required, to send you appropriate notices, and/or to schedule service or maintenance calls.
- To enable us to collect monies due and owing from you to BPU for services and equipment provided.

Refusal to supply the requested information may result in your application for services being denied. The information you provide to us will not only be used within BPU but may also be provided to credit or collection agencies to determine your credit rating or to assist in collecting on your account for services should it become delinquent. The collected information may also be provided to law enforcement personnel if requested by them. In accordance with MN Statutes Sections 13.03 and 13.04, I acknowledge by signing this application form that I have been informed of and understand my rights under the MN Government Data Practices Act and hereby consent to the release of the above information for those purposes as stated herein.

I hereby certify the information given on this application is true and correct. I authorize BPU to verify this information and retain the application whether (or not) it is approved. I agree that if any of the information is false or altered, BPU has the right to disconnect my utility service without any further notice. I further authorize BPU to receive and retain credit information that I have provided on the utility credit reference.

Date \_\_\_\_\_ Applicant's Signature \_\_\_\_\_

### Required items to get utilities set up:

1. Completed application
2. Copy of a photo ID
3. 12-month Letter of Credit from your current utility company. This letter needs to indicate no disconnects and no late notices in the last 12 months. If no Letter of Credit is available or if credit is not acceptable Breckenridge Public Utilities will require a deposit. The required deposit will equal a two-month average of the highest billing for the above service address.

\*Service will not be put in your name until all the required information has been submitted to our office.

**For more information visit: [www.breckenridgemn.net/public-utilities](http://www.breckenridgemn.net/public-utilities)**

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