



**BRECKENRIDGE POLICE DEPARTMENT**  
515 Dacotah Avenue  
Breckenridge, Minnesota 56520  
Telephone: (218) 643-5506

KRIS KARLGAARD  
CHIEF

JACKSON KRIEL  
SERGEANT

## Data Request Form – Data Subjects

Please complete this form and email it to Police Department Records, Hannah Rittenour at [hrittenour@breckenridgemn.net](mailto:hrittenour@breckenridgemn.net) or return it in person to Hannah Rittenour at Breckenridge City Hall, which is located at 420 Nebraska Ave, Breckenridge, MN 56520. Alternatively, you can return this form to Chief Karlgaard, Breckenridge Police Department, 515 Dacotah Avenue, Breckenridge, MN 56520 or send it via email to [kkarlgaard@co.wilkin.mn.us](mailto:kkarlgaard@co.wilkin.mn.us).

Request date: \_\_\_\_\_

To request data as a data subject, you must show a valid state ID (such as a driver's license, military ID, or passport) as proof of identity. Please attach a copy of your ID along with this form.

Describe the data you are requesting as specifically as possible:

I am requesting access to data in the following way:

Inspection       Copies (printed or electronic)       Both inspection and copies

### Contact information

Data subject name: \_\_\_\_\_

Parent/Guardian name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

### Staff verification

Request date: \_\_\_\_\_

Identification provided: \_\_\_\_\_

Note: Inspection is free, but the City of Breckenridge will charge for copies (printed or electronic).