

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, January 10, 2022, 2:00 PM, at City Hall – Council Chambers.

Members Present: Commissioners Martinson, Graves, Larson, Summerville

Others Present: Finance Officer Christensen, Director of Public Service Crocker, City Administrator Smith

Agenda was approved as printed.

**Approval of Minutes**

Commissioner Graves offered a motion to approve the minutes from the regular meeting of December 20, 2021. The motion was seconded by Commissioner Martinson carried unanimously.

**City Officials**

City Administrator Smith informed members that the City is posting for a Public Works Position. This position is open due to a retirement.

**UTILITY MANAGEMENT**

**Bills and Claims**

Commissioner Martinson offered a motion to approve the Bills and Claims. The motion was seconded by Commissioner Graves and carried unanimously.

Albertson's Parts City Auto Parts	Oil/Air Filters/Bulbs - Utility	\$ 138.00
AM Conservation Group, Inc.	LED Giveaway Bulbs	1,340.01
Blazer Express, Inc.	Fuel - Utility	145.99
Chris Roberts	Rebate-MRES-HVAC	1,000.00
Coalition of Greater MN Cities	2022 Sewer Assessment	823.00
Gopher State One-Call	Locates - PU	8.10
Hawkins, Inc.	Chemicals - Water Plant	2,384.24
KBMW	Electric Advertising	214.50
Lloyd's 75 Service	Repairs - 02 Water Pickup	1,313.26
Machine Design, Inc.	Slaker Work - Water Plant	207.96
Midcontinent Communications	LM/Internet - Util Shop	88.55
Omni-Pro Software Inc	2022 LM Software Support	3,449.60
Postmaster-US Postal Service	Permit #51 - 2022	265.00
Quill Corporation	Paper, Pens, Misc - Util	53.05
RESCO	Wire, Paint - Electric	32,617.91
RMB Environmental Lab, Inc.	Water Bacteria Testing	62.00
Tyler Technologies-Incode	2022 Ann Software Support	14,360.67
Waste Mgmt Of WI-MN	Garbage - Utility	224.23
Wendy Henning	Rebate - MRES - Appliance	25.00
		\$ 58,721.07
601 Electric	\$ 44,011.31	
602 Sewer	5,698.22	
603 Water	9,011.54	
<b>TOTAL - \$ 58,721.07</b>		

### Crew Updates

**Electric:** Crew has been working on mapping, general maintenance, tree trimming, inventory, meter reading, along with helping with snow removal.

**Water/Wastewater:** Crew has been doing general maintenance and repairs on system, taking samples, hauling sludge, meter reading, inventory, along with helping with snow removal.

### Water Plant Chemical Quotes - 2022

The following Water Plant Chemical Quotes were reviewed:

<b>LIME:</b>  .09866 - 2021	<b>Graymont, LLC</b> 209.00/ton <b>0.1045</b>
	<b>Killoran Trucking, Buffalo, ND</b> 211.00/ton <b>0.1055</b>

<b>SODIUM ALUMINATE:</b> (COAGULANT)  1.3569 - 2021	<b>Nalco Chemical Co., KS (8186)</b>
	<b>Hawkins Water Treatment (607)</b> <b>1.3652</b>

<b>CHLORINE:</b>  1.20 - 2021	<b>Hawkins Water Treatment, Fargo, ND</b> <b>1.33</b>
	<b>DPC Industries, Rosemount, MN</b>
	Hawkins bought out

no longer bidding

<b>918X</b> (PHOSPHATE)  1.09 - 2021	<b>Carus Corporation</b> <b>1.97</b>
	<b>Hawkins Water Treatment</b> <b>1.70</b>

<b>FLOURIDE HYDROFLUOSILICIC ACID</b>  .70 - 2021	<b>Hawkins Water Treatment, Fargo, ND</b> <b>0.90</b>
	<b>DPC Industries, Rosemount, MN</b>
	Hawkins bought out

no longer bidding

<b>POLYMER:</b> (FLOCCULANT)  3.05 - 2021	<b>Nalco Chemical Co., KS (7766+)</b>
	<b>Hawkins Water Treatment (9847)</b> <b>3.08</b>

55 gal drum

<b>CO2:</b>  .1405 - 2021	<b>Ethanol Products</b> 295.00/ton <b>0.1475</b>
	Praxair

Commissioner Summerville offered a motion to accept the above high-lighted quotes for 2022 water plant chemicals. The motion was seconded by Commissioner Graves and carried unanimously.

### December 2021 Financials

December 2021 Financial Statements were reviewed. There was no formal action taken.

### Miscellaneous Updates

Director Crocker informed members that the Excavator that was approved to be ordered will not be delivered until September 2023. It was noted that pricing could change as Lillegard's can not guarantee quoted price due to the time frame. Members concurred that the Excavator still be ordered.

**Other/Commission Comments**

Members were informed that the Utility is currently trying to get all electric and water meters outside of homes. Further, staff is looking into some form of automation regarding meter reading. Director Crocker stated that when he has put together costs associated with this he will bring back to the Commission. No formal action taken at this time.

**Other/Commission Comments**

There were no other comments.

There being no further business Commissioner Martinson offered a motion to adjourn at 2:40 PM. The motion was seconded by Commissioner Summerville and carried unanimously.