

Pursuant to due and proper notice there of a meeting of the Breckenridge Public Utilities Commission was held on Monday, August 4, 2025, at 2:00 p.m. at City Hall – Council Chambers.

Members Present: Commissioners Dennis Larson, Nathan Summerville, Tom Seliski, Hope Karlgaard, and Paul Kaufman.

Absent: Director of Public Services, Neil Crocker and City Administrator Sydney Wiertzema

Others: Finance Officer Liane Mauch

Approval of Agenda. Motion by Commissioner Seliski to approve the agenda as is. Seconded by Commissioner Summerville and carried unanimously.

Approval of Minutes. Commissioner Karlgaard moved to approve the minutes from the July 21, 2025, meeting. Seconded by Commissioner Kaufman and carried unanimously.

Camera Quotes. Chris Loehr explained that magnets are being tossed in the various substations around the City. This can cause major disruption and damage to services. It would be good idea to install cameras at each substation as well as at the shop where they store much of their materials.

Camera cost: Pack of 4 including NVR - \$599.99 each

Option #1 - Reed River software and them managing the cameras with one NVR: \$399.85 per month with \$400 installation

Option #2 - Red River software with routers at each site and each site would have a NVR with City staff managing cameras: \$298.35 total for the 3 substation sites

Option #3 – Midco software with them managing cameras: \$320.64 per month with \$100 installation

With Option #2, each site would having their own router which they are already set up on with Red River. Up to 20 people are able to have logins to gain access to the cameras. Additional cameras can also be added to the initial 4 if need be. The monthly charge would change a bit with the addition of the shop.

Motion by Commissioner Karlgaard to approve the purchase of the 4 pack of cameras for the 4 sites with Option #2 for the monthly access charge. Seconded by Tom Seliski and carried unanimously.

Overhead Line Training. The City's two apprentice lineman will need to attend overhead school training as part of their Journeyman schooling. The cost for each apprentice to attend the training at MMUA will be approximately \$900 a piece. Motion by Commissioner Kaufman to approve the cost for Easton and Ace to attend the Overhead Lineman training with MMUA. Seconded by Commissioner Summerville and carried unanimously.

MMUA Summer Conference. The annual MMUA summer conference will be held in Rochester this year August 18-20th. Neil did an early registration for two people. Nate would like to attend but no other commissioners were able to. Neil will attend as well. Motion by Commissioner Karlgaard to authorize Neil and Nate to attend the MMUA conference on August 18-20th. Seconded by Commissioner Kaufman and carried unanimously.

There was a question if the commissioners receive any compensation while they are attending the training/conference. They are taking time away from their regular job to attend. Liane mentioned

that she would think they would follow what the City Council members do when they attend a conference. She will look into this .

Disconnect Policy. A first draft of an updated disconnect policy was distributed at the last meeting for any comments/changes. Following a few minor word changes, the final draft was distributed. Motion by Commissioner Karlgaard to approve the updated Disconnect Rule Policy #080425C. Seconded by Commissioner Kaufman and carried unanimously. We will try and get the word out to all of the customers so they are fully aware of any updates to the policy.

City Officials – There was nothing to report on from City Officials.

Utility Management

Bills and Claims. Commissioner Karlgaard offered a motion to approve the following Bills and Claims. Seconded by Commissioner Summerville and carried unanimously.

Border States Electric Supply	Elbows, Muletape, PVC - Elec	1,981.58
Breckenridge Port Authority	Cold storage rent - Utility	1125.00
Breckenridge Public Utilities	Lift station electricity	1341.64
Disposal Services, Inc.	Sludge disposal - August	3058.33
Ethanol Products, LLC	CO'2 for the water plant	8885.52
Farm City Supply	Supplies	692.42
Graymont (WI) LLC	Lime for water plant	7035.25
Hawkins, Inc.	AquaHawk - Wtr Plant	1782.00
MN Dept. of Public Safety	Hazardous storage fee	100.00
MN Municipal Util. Assn.	Drug/alcohol testing, Lineman schooling - Utilities	1310.00
OK Tire Store - Wahpeton	Tire/trailer repairs	1426.52
Summerville Electric, Inc	Utility shop repairs	111.15
Verizon Wireless	Cell phone - utilities	144.50

601 Electric	\$ 5,006.31		
602 Sewer	1,703.73		
603 Water	22,283.87	TOTAL -	\$28,993.91

Crew Updates: None.

Other Comments.

Headwaters Day Royalty Program Sponsorship. Liane received a sponsorship request from the Headwaters Royalty Program. This what help with costs to run the program which is available to anyone residing in Wilkin and Richland County. Motion by Commissioner Karlgaard to donate what they did last year up to \$100. Seconded by Commissioner Kaufman and carried unanimously.

Dylan Summerville Land Purchase Offer. Dylan Summerville submitted an offer of \$25,000 to purchase the property next to the new water plant. He would like to put in a car wash at the property. He has been speaking with Neil and the MnDOT about access to the property. People

would need to use the existing approach to the water plant. It would be great to see another business in town. Motion by Commissioner Karlgaard to accept the \$25,000 offer from Dylan Summerville to purchase the property next to the new water plant for a car wash. Seconded by Paul Kaufman and carried with Commissioner Summerville abstaining.

Commission Comments. There were no comments.

Commissioner Summerville moved to adjourn at 2:36 p.m. Seconded by Commissioner Karlgaard and carried unanimously.

Hope Karlgaard, Secretary/Treasurer
Breckenridge Public Utilities Commission