

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, October 17, 2:00 PM, at City Hall – Council Chambers.

Present: Commissioners Larson, Graves, Martinson, Commissioner Summerville

Absent: Commissioner Karlgaard

Others Present: Director of Public Services Crocker, Finance Officer Johnson

Approval of Agenda

The Agenda was approved as printed.

Approval of Minutes

Commissioner Martinson offered a motion to approve the minutes from the regular meeting of October 17, 2022.

The motion was seconded by Commissioner Graves and carried unanimously.

City Officials

No updates from the City Officials.

Utility Management

Bills and Claims

Commissioner Graves offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Karlgaard and carried unanimously.

Bills and Claims Util 10-17-22		
Albertson's Parts City Auto Parts	Air, Oil Filters- Jetter	\$ 147.55
Beyer Tree Service	Tree Removal- Water	1,500.00
Blazer Express, Inc.	Fuel- Util	656.19
Border States Electric Supply	Electric Supplies	53.43
CNA Surety	2023 Surety Bond- Hwy 75	100.00
Creative Stitches	High Vis Shirts- Water/Wasterwater	224.00
Daily News	Ads- Water/Wastewater Position	345.00
Digital Guru	Computer Backup- Billing Clerk	109.99
Econo	Headwaters Day Parade Candy- Util	265.85
Farmers Union Oil Co.	Fuel, Grinder, Repair Parts- Util	1,205.54
Gopher State One-Call	Locates	129.60
Grainger	Air Dryer- Water Plant	2,780.46
Graymont (WI) LLC	Lime- Water Plant	5,502.05
Great Plains Natural Gas	Nat Gas- Util	173.50
Holcim - MWR, Inc.	Black Dirt- Electric	108.65

Iron Lot	Trenchbox with Spreader	7,775.00
KBMW	Electric Advertising	204.00
Lori Gefre	Mileage- Training- Electric	86.58
Midcontinent Communications	Int/LM- Util Shop, Water Plant	198.72
Missouri River Energy Ser	MRES Bill	117,197.88
MN Dept. of Labor & Industry	Compressor Regist- Water Plant, Util Shop	30.00
MN Municipal Util. Assn.	Drug & Alcohol Consortium Fee- Util	217.00
OK Tire Store - Wahpeton	Tire Repair- Sewer	35.00
Red River Communications	Phone Lines - Util	95.34
RMB Environmental Lab, Inc.	Water Bacteria Testing	92.57
RMB Environmental Lab, Inc	Lagoon Sample Testing	160.08
Schmitt's Plumbing & Hea	Relief Valve Kit- Water Plant	287.47
Uline	Bollard Sleeves, Meter Locks- Electric	378.48
Vessco, Inc.	Pumphead- Water Plant	577.98
Waste Mgmt Of WI-MN	Garbage- PU	461.66
Wilkin County GIS	GIS System- Electric	1,000.00

		\$ 142,099.57
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601 Electric \$120,862.93
602 Sewer \$4,726.22
603 Water \$16,510.42

TOTAL: \$142,099.57

Crew Updates

Electric: Crew has been reading meters, working on mapping, etc. Electric crew will be assisting Public Works with tree trimming in upcoming weeks.

Water/Wastewater: Crew is finishing draining swimming pool. They have also been reading meters, sending in lagoon pond samples, etc.

Sump Pump Discussion

Director of Public Services Crocker discussed the Sump Pump Policy with the Utility Commission, he will mark up the policy one last time and the commission will do a final review and have it brought forth to the City Council for the second and final reading.

Other

Director of Public Services Crocker informed the Commission that residences and businesses are receiving letters to check their water lines for lead or copper and provide that information to the City to provide to the state health department. This was information only.

Commission Comments

There were no Commission comments.

There being no further business Commissioner Gordon offered a motion to adjourn the meeting at 2:59PM. The motion was seconded by Commissioner Graves and carried unanimously.