

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, March 7, 2022, 2:00 PM, at City Hall – Council Chambers.

Members Present: Commissioners Martinson, Graves, Larson, Summerville, Karlgaard

Others Present: Director of Public Service Crocker, City Administrator Smith

Agenda was approved as printed.

**Approval of Minutes**

Commissioner Martinson offered a motion to approve the minutes from the regular meeting of February 7, 2022. The motion was seconded by Commissioner Summerville carried unanimously.

**City Officials**

City Administrator Smith gave a brief update on items on the agenda for tonight’s City Council meeting.

**UTILITY MANAGEMENT**

**Bills and Claims**

Commissioner \_\_\_\_\_ offered a motion to approve the Bills and Claims. The motion was seconded by Commissioner \_\_\_\_\_ and carried unanimously.

Border States Electric Supply	Terminator Kits, Misc.- Electric	\$ 434.11
Breckenridge Port Authority	Cold Storage Rent-PU	600.00
Breckenridge Public Utilities	Lift Station Electricity	1,368.11
Creative Stitches	FR Clothing Embroidery	108.00
Cummins Sales and Service	Water Plant Generator Repairs	1,258.65
Daily News	Ad-Eng Services-Wtr Extension	16.20
Dakota Supply Group	Tools, Electric Supplies	677.58
Disposal Services, Inc.	Sludge Disposal	3,058.33
Farm City Supply	Water Tools, Janitorial Supplies	349.07
Missouri River Energy Ser	Infrared Misc. Scanning	1,260.20
Pitney Bowes	PM Rental	171.00
Schmitty's Plumbing & Heat	Piping - Water Plant	494.20
Stuart C. Irby Company	Electric Meters (28)	2,246.00
Toshiba	Newsletter Copies	87.78
Waste Mgmt Of WI-MN	Garbage PU	230.36

		\$ 12,359.59
601 Electric	\$ 5,494.44	
602 Sewer	1,454.37	
603 Water	5,410.78	
TOTAL - \$12,359.59		

### **Crew Updates**

**Electric:** Crew has been working on mapping, general maintenance, meter reading, along with helping with snow removal.

**Water/Wastewater:** Crew has been doing general maintenance and repairs on system, taking samples, hauling sludge, meter reading, along with helping with snow removal. The Department of Health informed us that there is currently a nation-wide shortage of the chlorine and fluoride that are used at the water treatment plant. Apparently, there isn't a state mandate requiring the use of chlorine, though.

### **UPDATES**

#### **Summer Projects**

Supplies are on order for summer projects. No other update at this time.

#### **Old Water Treatment Plant Demo**

Crocker is planning to add this onto the Project Priority List for possible state grant funding.

#### **Minn-Kota Infrastructure Engineering Services Timeline**

RFP's sent out; bid opening will be next week on Tuesday.

#### **AMI/AMR Metering**

AMI will cost about \$52,000 for initial software and set-up; AMR would cost about \$22,000; this does not include the cost of the meters. Could potentially see savings if using AMI if MRES does load control and charges us for time-of-use demand. It might be best to try to do this program with electric first and then water. Summerville suggested that we hook up some of the new water meters alongside the old ones in city buildings for now so we can compare the usage numbers.

#### **January 31, 2022 Financial Statements**

January 31, 2022 Financial Statements were reviewed. There was no formal action taken.

#### **Other/Commission Comments**

None.

There being no further business, Commissioner Graves offered a motion to adjourn at 3:10 PM. The motion was seconded by Commissioner Karlgaard and carried unanimously.