

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, February 1, 2021, 2:00 PM, via tele-Conference.

Members Present: Commissioners Larson, Summerville, Graves, Martinson

Members Absent: Commissioner Rakow

Others Present: Dir. of Public Services Crocker, Finance Officer Christensen, City Administrator Smith

The Agenda was approved as printed.

Approval of Minutes

Commissioner Martinson offered a motion to approve the minutes from the regular meeting of January 11, 2021. The motion was seconded by Commissioner Graves. Roll call vote: Graves-yes, Summerville-yes, Martinson-yes, Larson-yes. Motion carried unanimously.

City Officials

City Administrator had nothing to report to the Utility Commissioners at this time.

UTILITY MANAGEMENT

Bills and Claims

Commissioner Graves offered a motion to approve the Bills and Claims from January 25, 2021 and February 1, 2021. The motion was seconded by Commissioner Summerville. Roll call vote: Graves-yes, Martinson-yes, Summerville-yes, Larson-yes. Motion carried unanimously.

1-25-21

Border States	Pliers, Sockets	\$ 174.28
Wahp-Breck Chamber	2021 Chamber Dues	360.00
702 Communications	Phone Lines/Calls	96.14
EconoFoods Wahpeton	UPS-Transformer Oil Testing	17.84
Farmers Union Oil Company	Fuel - Electric	235.76
Hawkins	Water Plant Chemicals	1,578.00
Great Plains Natural Gas	Nat Gas - Water Plants	242.01
Ethanol Products	CO2 - Water Plant	1,958.35
Waste Management	Garbage Service	195.84
MN Municipal Utilities Assn	2021 Membership Dues	7,052.00
MN Municipal Utilities Assn	2021 Jan-Mar Safety Training	3,105.00
T & R Service	PCB Testing	40.00
Disposal Services	Sludge Disposal	3,058.33
Midco	Phone/Internet - Water Plant	109.39
Gopher State One-Call	2021 Facility Fee	50.00
Summerville Electric	Heater - SS Lift Station	577.40
Missouri River Energy Services	Energy	169,223.51
Paul's Body Shop	F-350 Pickup Repairs-Wtr/Sew	168.51
Breck Port Authority	Cold Storage Rental	600.00
RMB Environmental	Phosphorus/Bacteria Testing	175.00
MN DNR	Water Plant Water Use Fees	750.70
Graymont	Lime - Water Plant	4,929.11
Bankcard (Credit Cards)	Bin Vibrator - Water Plant	347.21
MN Public Facilities Authority	PFA Interest Pymts-Lagoon/WP	28,951.58

EconoFoods Breck	Coffee - Utility Shop	14.98
Wex (Breck Tesoro)	Fuel	252.08

\$224,263.02

601 Electric -	\$179,495.97
602 Sewer -	9,659.89
603 Water -	35,107.16
TOTAL - \$224,263.02	

2-1-21

Wesco	Connectors, Lamps - Elec	\$ 308.36
Border States Electric	Connectors, Straps - Elec	97.50
Border States Electric	Folding 6' Ruler	41.02
Breck Public Utilities	Lift Station Electricity	1,246.67
Verizon Wireless	Cell Phones	168.23
Disposal Services	Sludge Disposal	3,058.33
Farm City Supply	Blades, Tools, Etc. - Elec	196.92
Resco	Wire	251.01
Breck Port Authority	Cold Storage Rental	600.00
USA Blue Book	Flashlight, Chemical Supplies	393.10
Toshiba	Copies - Newsletter, Bills	281.72
Town & Country Heating	Boiler Maintenance - WP	127.50

\$ 6,770.36

601 Electric -	\$ 1,494.78
602 Sewer -	1,679.61
603 Water -	3,595.97
TOTAL - \$ 6,770.36	

Crew Updates

Electric: Crew has been doing general maintenance, meter reading, tree trimming, working on mapping, etc. The small bucket truck has been picked up from Watertown, SD. When brining it home there was some engine trouble. The truck is at Todd's Welding to look over.

Water/Wastewater: Crew has been doing general maintenance and repairs on system, reading meters, hauling sludge, etc.

Quotes – Shop Roof Snow Guard

Two quotes received from Snow Guards to be installed on shops.

Rezac Construction	\$1,719.50
Heitkamp Construction	\$2,929.00

This will be split out between the Utility (1/4) and Public Works (3/4). Director Crocker recommended that the low bid from Rezac be accepted. Commissioner Summerville offered a motion to accept quote from Rezac

Construction. The motion was seconded by Commissioner Martinson. Roll call vote: Graves-yes, Martinson-yes, Summerville-yes, Larson-yes. Motion carried unanimously.

Red River Basin Services/Cost

Collective negotiation is continuing. Additional costs for the Red River Basin to continue the Scoping of Services for Water Quality Offset Plan were reviewed. The additional cost for Breckenridge would be \$284.13. It was noted that we will be working with Red River Basin Services over the next 5 plus years. Commissioner Martinson offered a motion to continue to participate with the Red River Basin. The motion was seconded by Commissioner Summerville. Roll call vote: Graves-yes, Martinson-yes, Summerville-yes, Larson-yes. Motion carried unanimously.

Miscellaneous Updates

Lagoon Permit: Director Crocker informed members that we have received the Draft Permit. We are in the Public Hearing Process. Director Crocker stated that everything seems to be going good. We have until March 8, 2021 to submit any input or concerns. Director Crocker is still currently working with all parties.

Water/Wastewater Position: Members were informed that the City is planning to re-advertise at this time. We will be advertising at trade schools along with different papers, etc. The deadline will be Monday, Feb 22, 2021. Director Crocker will update members after interviews.

Other: There were no other updates.

December 31, 2020 Financial Statements

The December 31, 2020 Financial Statements were reviewed. There was no formal action taken at this time.

Other

Director Crocker updated members that the Electric crew will be going forward with the underground project on New York Avenue starting Spring 2021 and finishing up Circuit A.

Commission Comments

There were no other comments.

There being no further business Commissioner Graves offered a motion to adjourn at 2:30 PM. The motion was seconded by Commissioner Martinson and carried unanimously.