

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, January 9th, 2:00 PM, at City Hall – Council Chambers.

Present: Commissioners Larson Martinson, Graves, Summerville, Karlgaard

Absent: None

Others Present: Director of Public Services Crocker, Finance Officer Johnson

Approval of Agenda

The Agenda was approved as printed.

Approval of Minutes

Commissioner Martinson offered a motion to approve the minutes from the regular meeting of Monday, December 19th, 2022. The motion was seconded by Commissioner Summerville and carried unanimously.

City Officials

No updates from the City Officials.

Utility Management

Bills and Claims

Commissioner Graves offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Karlgaard and carried unanimously.

| 12-30-22 Utility Bills and Claims | | |
|-----------------------------------|-------------------------------------|--------------|
| AM Conservation Group, Inc. | LED Giveaway Bulbs | \$ 1,175.63 |
| Amaril Uniform Company | FR Clothing - Elec | 2,001.07 |
| Border States Electric Supply | Inventory- Electric | 4,455.89 |
| Breckenridge Public Utilities | Lift Station- Electricity | 1,058.35 |
| Comstock Construction | Hydrant Repair Services- Water | 4,441.89 |
| Digital Guru | LMS- Windows 10 Set Up | 399.99 |
| Disposal Services, Inc. | Sludge Disposal | 3,058.33 |
| Farm City Supply | Bolts, Screws, Torch Head, Misc | 775.28 |
| Graymont (WI) LLC | Lime- Water Plant | 5,418.96 |
| Hawkins, Inc. | Chemicals, Chemicals- W Plant | 1,639.50 |
| Quill Corporation | Calculator Ribbon- Paper- Util | 57.34 |
| RESCO | Deadend Caps- Inventory- Electric | 738.59 |
| RMB Environmental Lab, Inc. | Mercury Testing- Lagoon | 326.70 |
| Stuart C. Irby Company | Tags- Electric | 210.33 |
| Summerville Electric, Inc | RDO Elect Work, Wel Heater Repair | 3,149.47 |
| Thein Well | Annual Well/Pump Inspection | 195.00 |
| Toshiba America Bus Solutions | Newsletter Copies | 136.55 |
| USA BlueBook | Jetter Nozzle- Rgent Bottles- Water | 283.95 |
| Valley FAB and Repair, Inc. | Mix- Water | 58.30 |
| Wex Bank | Gas- Utility | 236.16 |
| | | \$ 29,817.28 |

601 Electric

\$11,445.31

602 Sewer \$1,500.21
603 Water \$16,871.76

TOTAL:
\$29,817.28

| Bills and Claims 12/31/22 -Utilities | | |
|--------------------------------------|---------------------------|-------------|
| Albertson's Parts City Auto Parts | Direct Fit Conv-Elect | \$ 28.78 |
| Gopher State One-Call | Locates | 13.50 |
| KBMW | Electric Advertising | 221.00 |
| Lloyd's 75 Service | Servicing 14' Ram- Water | 48.60 |
| Midcontinent Communications | LM/Int- Util | 187.94 |
| Summerville Electric, Inc | Pump Reprs- Lift Stat. #1 | 179.38 |
| Verizon Wireless | Util Cell Phones | 116.62 |
| Waste Mgmt Of WI-MN | Garbage- PU | 261.83 |
| | | \$ 1,057.65 |

601- Electric \$742.93
602- Sewer \$222.75
603- Water \$91.97

TOTAL:
\$1,057.65

| Bills and Claims- 01/09/23 - Utilities | | |
|--|------------------------------|-------------|
| Breckenridge Port Authority | Cold Storage- PU | 1,000.00 |
| Coalition of Greater MN Cities | 2023 Sewer Assessment | 858.00 |
| MN Rural Water Assn. | 2023 MRWA Conference- Kugler | 275.00 |
| Omni-Pro Software Inc | 2023 LM Software Lic/Support | 3,449.60 |
| | | \$ 5,582.60 |

601 Electric \$4,199.60
602 Sewer \$858.00
603 Water \$525.00

TOTAL: \$5,582.60

Crew Updates

Electric: Crew had safety training today on CPR, mapping, tree trimming work will start next week and continuing training in new Lineman- Easton Gravelle.

Water/Wastewater: Crew will be reading meters, sending in lagoon pond samples, reviewing year end numbers, and Director of Public Service Crocker will be reaching out to MRWA for some assistance on leak detection, crew has also been working on Utility Shop remodel.

Dump Trailer Quotes

Director of Public Services Neil Crocker provided the following Dump Trailer Quotes:

| | |
|---------------------|-------------|
| Sparks Trailers | \$12,900.00 |
| Sherven Sales, Inc. | \$13,700.00 |

Director of Public Services recommended to the Commission Sparks Trailers as both quotes provided the same trailer, with warranty, but Sparks Trailers did have a retractable tarp included and the lower bid. Commissioner Graves offered a motion to accept Spark Trailers quote. The motion was seconded by Commissioner Martinson and carried unanimously.

Financial Statements

December 31, 2022, Financial Statements were reviewed. No formal action was taken.

Other

No items were presented.

Commission Comments

Commissioner Martinson shared with the Utility Commission the Historical Society will be meeting at 2:00pm on January 23rd at the Library. There were no other Commission comments.

There being no further business Commissioner Karlgaard offered a motion to adjourn the meeting at 3:15PM. The motion was seconded by Commissioner Graves and carried unanimously.

Russell Graves, Secretary/Treasurer
Breckenridge Public Utilities Commission